

BUDGET WORKING PAPERS

FOR THE FINANCIAL YEAR 2017/18

Agenda Item 5.

SURREY HEATH BOROUGH COUNCIL



Total

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Annual Budget 2016/17 (excl bfwd)	Savings	Growth	Net Movement	Budget Requirement 2017/18
Business	2,008,477	-144,127	1,864,350	-561,410	342,038	-219,372	1,644,978
Community	4,791,761	-17,355	4,774,406	-878,651	1,210,778	332,127	5,106,533
Corporate	1,483,240	-26,000	1,457,240	-64,190	108,610	44,420	1,501,660
Finance	1,972,805	-66,785	1,906,020	-1,131,627	1,033,007	-98,620	1,807,400
Legal	-84,400	0	-84,400	-985,690	350,700	-634,990	-719,390
Regeneration	387,666	0	387,666	-2,208,385	35,859	-2,172,526	-1,784,860
Regulatory	3,184,711	-144,394	3,040,317	-332,220	432,802	100,582	3,140,899
Transformation	625,480	37,000	662,480	-117,660	38,600	-79,060	583,420
Total	14,369,740	-361,661	14,008,079	-6,279,833	3,552,394	-2,727,439	11,280,640

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Total Business

Total Arena Sports Centre						
Total Camberley Theatre	293,700	-16,590	-97,210	59,170	-38,040	239,070
Total Car Parking	319,510	0	-71,010	102,500	31,490	351,000
Total Commercial and Community Development	-566,610	0	-259,870	25,890	-233,980	-800,590
Total Grass Cutting & Verge Maint	423,890	-20,000	-18,890	83,470	64,580	468,470
Total Museum	87,030	0	0	9,690	9,690	96,720
Total New Leisure Facility Project	158,350	0	-2,620	15,048	12,428	170,778
Total Parks & Open Spaces	95,000	-95000	-54,500	8,700	-45,800	1,139,270
Total Soc Agency-Civil & Ctrlled Parking	1,197,607	-12,537	-57,310	37,570	-19,740	-19,740
<i>Total Business</i>	0	0	-561,410	342,038	-219,372	1,644,978
	2,008,477	-144,127				

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Camberley Theatre

Theatre

Employees

Salaries 65,360
Employers NI 2,580
Employers - Superannuation 1,000
Direct Salaries 259,430
Pension Adjustment 28,600
Support Services & Overheads 173,750

Total Employees

Premises Related Expenditure

Buildings Repairs And Maintenance 38,100
Premises Ins 12,660
Electricity 30,000
Gas 17,500
NDR 24,760
Water 5,000
Cleaning 14,960

Total Premises Related Expenditure

Supplies and Services

Equipment 12,000
Gen Supps and Serv 4,000
Printing 0
Publications 0
Subs To Organisations 1,170
Consultants 0
Line Rental 0
Licences 10,200
Rentals 0
Bad Debt Allowance 0
Internal Printing 2,810
Cost of Sales 31,450
Financial Charges 5,000
Artist Fees 150,000

Total Supplies and Services

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
65,360		-17,860		47,500
2,580				2,580
1,000				1,000
259,430		-34,340		225,090
28,600		-11,740		16,860
173,750			13,700	187,450
530,720	0	-63,940	13,700	480,480
38,100				38,100
12,660				12,660
30,000		-5,000		25,000
17,500				17,500
24,760				24,760
5,000				5,000
14,960			10,040	25,000
142,980	0	-5,000	10,040	148,020
12,000				12,000
4,000				4,000
0				0
0				0
1,170				1,170
0				0
0				0
10,200				10,200
0				0
0				0
2,810		-2,070		740
31,450				31,450
5,000				5,000
150,000				150,000
216,630	0	-2,070	0	214,560

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Income

Sales	0				
Commission	-15,000				
Fees & Charges	-425,000				
Other Income	-15,000				
Service Charges	-15,000				
Room Hire	-125,650				
Total Income	-595,650	0			
Total Theatre General	400,900				

Theatre Marketing

Transport Expenditure	500				
Vehicle Maint	500				
Vehicle Fuel	1,000				
Total Transport Expenditure		0			

Supplies and Services

Printing	25,000				
Advertising	31,000				
Postage	5,000				
Total Supplies and Services	61,000	0			

Income

Advertising Inc	-6,000				
Total Income	-6,000	0			
Total Theatre Marketing	56,000				

Pantomime

Employees	14,000				
Salaries	0				
Overtime	14,000				
Total Employees	14,000	0			

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
0				0
-15,000				-15,000
-425,000				-425,000
-15,000				-15,000
-15,000				-15,000
-125,650				-91,490
-595,650	0	0	34,160	-561,490
400,900	0	-71,010	34,160	432,390
			102,500	
500				500
500				500
1,000	0	0	0	1,000
25,000				25,000
31,000				31,000
5,000				5,000
61,000	0	0	0	61,000
-6,000				-6,000
-6,000	0	0	0	-6,000
56,000	0	0	0	56,000
14,000				14,000
0				0
14,000	0	0	0	14,000

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Supplies and Services

Equipment	10,080				10,080
Consumables	2,000				2,000
Gen Supps and Serv	10,000				10,000
Printing	4,000				4,000
Advertising	10,000				10,000
Items for Resale	3,150				3,150
Artist Fees	45,000				45,000
Costume Hire	5,000				5,000
Professional Fees	23,000				23,000
Total Supplies and Services	112,230	0	0	0	112,230

Income

Sales	-9,000				-9,000
Fees & Charges	-160,000				-160,000
Advertising Inc	-3,500				-3,500
Total Income	-172,500	0	0	0	-172,500
Total Pantomime	-46,270	0	0	0	-46,270

Frimley Lodge Live

Supplies and Services					
Other Contractor	42,000				42,000
Artist Fees	0				0
Total Supplies and Services	42,000	0	0	0	42,000
Income					
Fees & Charges	-42,000				-42,000
Total Income	-42,000	0	0	0	-42,000
Total Frimley Lodge	0	0	0	0	0

Theatre Catering

Supplies and Services					
Main Contractor	0				0
Consumables	0				0
Cost of Sales	60,000				60,000
Total Supplies and Services	60,000	0	0	0	60,000
Income					
Sales	-135,000				-135,000
Cafe Income	0				0

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Total Income
Total Theatre Catering

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
-135,000	0	0	0	-135,000
-75,000	0	0	0	-75,000

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Premises Related Expenditure

Buildings Repairs And Maintenance

Premises Ins

Electricity

Gas

NDR

Cleaning

Total Premises Related Expenditure

Supplies and Services

Gen Supps and Serv

Subsidies

Total Supplies and S

Income

Rent

Service Charges

Total Income

Total Ian Goodchild

Depreciation Impair

Depreciation

Total Depreciation in

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Total Camberley The

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
5,210				5,210
1,310				1,310
7,500				7,500
7,500				7,500
9,350				9,350
3,740				3,740
34,610	0	0	0	34,610
300				300
4,150				4,150
4,450	0	0	0	4,450
-37,610				-37,610
-17,570	0	0	0	-17,570
-55,180	0	0	0	-55,180
-16,120	0	0	0	-16,120
106,220			44,600	150,820
106,220	0	0	44,600	150,820
319,510	0	-71,010	102,500	351,000

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Arena Sports Centre

Employees

Direct Salaries
Pension Adjustment
Support Services & Overheads
Total Employees

Premises Related Expenditure

Buildings Repairs And Maintenance
Premises Ins
Grounds Maint

Total Premises Related Expenditure

Supplies and Services

Internal Printing
Bad Debt Allowance
Total Supplies and Services

Depreciation Impairment Loss

Depreciation
Total Depreciation Impairment Loss

Income

Profit Share
Management Fee Income
Total Income

Total Arena Sports Centre

Current Annual Budget 2016/17	Prior Year Non Recurring Items <i>Removed</i>	Savings	Growth	Budget Requirement 2017/18
76,840			16,100	92,940
5,410			2,140	7,550
65,720			39,660	105,380
147,970	0	0	57,900	205,870
16,590	-16,590			0
16,490				16,490
560				560
33,640	-16,590	0	0	17,050
0			1,270	1,270
0				0
0		0	1,270	1,270
314,090		-97,210		216,880
314,090	0	-97,210	0	216,880
-135,000				-135,000
-67,000				-67,000
-202,000	0	0	0	-202,000
293,700	-16,590	-97,210	59,170	239,070

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Car Parks					
Employees					
Agency Staff	10,500		-4,000		6,500
Direct Salaries	159,810			7,830	167,640
Pension Adjustment	18,030		-5,080		12,950
Support Services & Overheads	124,330			15,990	140,320
Total Employees	312,670	0	-9,080	23,820	327,410
Premises Related Expenditure					
Buildings Repairs And Maintenance	31,000				31,000
Security	60,000				60,000
Building Vandalism	0				0
Lift Maint	15,000				15,000
Premises Ins	26,920				26,920
Electricity	95,000				95,000
NDR	372,610				372,610
Water	500				500
Cleaning	33,500				33,500
Service Charges	10,000				10,000
Grounds Vandalism	5,000				5,000
Grounds Maint	63,430				63,430
Signs & Lines	15,000		-7,000		8,000
Life Care	70,000				70,000
Total Premises Related Expenditure	797,960	0	-7,000	0	790,960
Transport Expenditure					
Vehicle Maint	500			2,000	0
Vehicle Fuel	500				2,500
Total Transport Expenditure	1,000	0	0	2,000	3,000

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Supplies and Services

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Software Licences	28,000				28,000
Equipment	28,000				28,000
Equipment Vandalism	0				0
Gen Supps and Serv	1,500				1,500
Cash Collection	35,000				35,000
Uniform	0				0
Printing	0				0
Stationery	7,500				7,500
Advertising	8,500				8,500
Financial Charges	35,500				35,500
Consultants	0				0
Legal Fees & Advice	0				0
Telephone Calls	3,000				3,000
Mobile Phones & Radios	1,000				1,000
Bad Debt Allowance	0				0
Licences	50				50
Internal Printing	1,770			70	1,840
Total Supplies and Services	149,820	0	0	70	149,890

Depreciation Impairment Loss

Depreciation	405,590		-243,790		161,800
Total Depreciation Impairment Loss	405,590	0	-243,790	0	161,800

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Income
 Fees & Charges
 Rent
 Licence Inc
 Season Tickets
 Fixed Pen Notices
 Other Income
Total Income
Total Car Parking

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
-1,924,360				-1,924,360
-12,000				-12,000
0				0
-232,290				-232,290
-55,000				-55,000
-10,000				-10,000
-2,233,650	0	0	0	-2,233,650
-566,610	0	-259,870	25,890	-800,590

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Commercial and Community Development					
Comm Centres					
<i>Premises Related Expenditure</i>					
Premises Ins	1,660				1,660
Total Premises Related Expenditure	1,660	0	0	0	1,660
<i>Supplies and Services</i>					
Gen Supps and Serv	800				0
Total Supplies and Services	800	0	0	0	800
<i>Depreciation</i>					
Depreciation	181,820				172,940
Total Depreciation Impairment Loss	181,820	0	-8,880	0	172,940
<i>Income</i>					
Rent	-400				-400
Service Charges	-32,400				-32,400
Total Income	-32,800	0	0	0	-32,800
Total Community Centres	151,480	0	-8,880	0	142,600
Leisure Grants					
<i>Employees</i>					
Direct Salaries	64,980			36,050	101,030
Pension Adjustment	5,930			2,420	8,350
Support Services & Overheads	65,350			41,400	106,750
Total Employees	136,260	0	0	79,870	216,130
<i>Premises Related Expenditure</i>					
Venue/Room Hire	2,100			2,000	4,100
Total Premises Related Expenditure	2,100	0	0	2,000	4,100
<i>Supplies and Services</i>					
Internal Printing	290				290
Grant Paid	90,880				90,880
Total Supplies and Services	91,170	0	0	0	91,170
Total Leisure Grants	229,530	0	0	81,870	311,400

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Leisure Marketing

Supplies and Services

Gen Supps and Serv

Gen Supps and Serv

Ice Rink

Int Printing

Total Supplies and Services

Income

Other Income

Total Income

Total Leisure Marketing

Leisure Support & Development

Supplies and Services

Equipment

Gen Supps and Serv

Total Supplies and Services

Income

Other Contributions

Other Income

Total Income

Total Leisure Support & Development

Total Leisure

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
9,600				9,600
0				1,600
20,000	-20,000		1,600	0
2,020		-10		2,010
31,620	-20,000	-10	1,600	13,210
				0
0				0
	0	0	0	0
31,620	-20,000	-10	1,600	13,210
4,000				4,000
7,260				7,260
11,260	0	0	0	11,260
				0
0		-10,000		-10,000
0	0	-10,000	0	-10,000
0				
11,260	0	-10,000	0	1,260
423,890	-20,000	-18,890	83,470	468,470

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Grass Cutting and Verges Maintenance

War Memorial

Premises Related Expenditure

Water 50

Total Premises Related Expenditure 50

Supplies and Services

Main Contractor 1,360

Total Supplies and Services 1,360

Total War Memorial 1,410

Verges Maintenance

Employees

Direct Salaries 21,590

Pension Adjustment 2,050

Support Services & Overheads 18,900

Total Employees 42,540

Premises Related Expenditure

Premises Ins 950

Total Premises Related Expenditure 950

Supplies and Services

Main Contractor 48,220

Internal Printing 0

SCC 109,340

Roundabout Maintenance 0

Total Supplies and Services 157,560

Income

Other Contributions -6,090

SCC -109,340

Total Income -115,430

Total Verges Maintenance 85,620

Total Grass Cutting & Verges Maint 87,030

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
50				50
50				50
1,360				1,360
1,360				1,360
1,410				1,410
21,590			4,270	25,860
2,050			60	2,110
18,900			5,000	23,900
42,540			9,330	51,870
950				950
950				950
48,220				48,220
0			360	360
109,340				109,340
0				0
157,560			360	157,920
-6,090				-6,090
-109,340				-109,340
-115,430			0	-115,430
85,620			9,690	95,310
87,030			9,690	96,720

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Museum					
Employees					
Agency Staff	1,000				1,000
Direct Salaries	88,310			2,600	90,910
Pension Adjustment	7,540		-120		7,420
Support Services & Overheads	60,730			10,208	70,938
Total Employees	157,580	0	-120	12808	170,268
Premises Related Expenditure					
Premises Ins	210				210
Rent	0				0
Venue/Room Hire	0				0
Int Recharge Premises	2,500				2,500
Total Premises Related Expenditure	2,710	0	0	0	2,710
Transport Expenditure					
Parking Fees	0				0
Total Transport Expenditure	0	0	0	0	0
Supplies and Services					
Equipment	500				500
Exhibits	1,000				1,000
Consumables	2,000				2,000
Gen Supps and Serv	0				0
Printing	1,500				1,500
Stationery	0				0
Subs To Organisations	500				500
Advertising	800				800
Items for Resale	780				780
Internal Printing	740			2240	2,980
Total Supplies and Services	7,820	0	0	2240	10,060
Income					
Grant Income	-2,360		-1000		-3,360
Sales	-2,800		1000		-1,800
Commission	-1,000				-1,000
Fees & Charges	-2,000		-1500		-3,500
Other Contributions	0				0
Donations Received	-600		-1000		-1,600
Schools Income	-1,000				-1,000
Total Income	-9,760	0	-2500	0	-12,260
Total Museum	158,350	0	-2620	15048	170,778

BUSINESS

New Leisure Facility Project

Supplies and Services
Consultants

Total Supplies and Services

Total New Leisure Facility Project

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
95,000	-95000			0
95,000	-95000			0
95,000	-95,000			0

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Parks & Open Spaces

Employees

Salaries
Timesheet Hours
Direct Salaries
Pension Adjustment
Support Services & Overheads
Total Employees

Premises Related Expenditure

Buildings Repairs And Maintenance
Building Vandalism
Electricity
Gas
Rent
NDR
Water
Cleaning
Grounds Vandalism
Grounds Maint
Playground Maintenance
Tree Surgery
Bedding
Wellingtonias
Signs & Lines
Notice Boards
Parks Maint
Countryside Maint
Trees & Shrubs
Sangs

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
32,386	-5566			26,820
0				0
276,350		-16,910		259,440
24,190		-3,180		21,010
148,680		-21,810		126,870
481,606	-5,566	-41,900	0	434,140
32,261	-3071			29,190
7,500				7,500
12,000				12,000
8,000				8,000
2,610				2,610
1,970				1,970
21,000				21,000
710				710
0				0
0				0
20,000				20,000
16,500				16,500
9,000				9,000
6,500				6,500
500				500
0				0
55,000				55,000
2,500				2,500
10,000				10,000
0				0

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Total Premises Related Expenditure					
Transport Expenditure					
Vehicle Maint	8,600				8,600
Vehicle Fuel	0				0
Total Transport Expenditure	8,600	0	0	0	8,600
Supplies and Services					
Equipment	2,500				2,500
Main Contractor	449,020				439,020
Other Contractor	24,840				20,940
Gen Supps and Serv	5,400				5,400
Events Consumables	1,600				0
Marketing	0		-1,600		0
Publications	480				480
Advertising	0				0
Telephone Calls	2,600				2,600
Licences	0				0
Public Liability Insurance	14,710				14,710
Bad Debt Allowance	0				0
Internal Printing	1,370				2,720
Grant Paid	1,620				1,620
Sinking Fund Contribution	21,000				21,000
Total Supplies and Services	525,140	-3,900	-1,600	-8,650	510,990
Depreciation Impairment Loss					
Depreciation	275,120				282,470
Total Depreciation Impairment Loss	275,120	0	0	7,350	282,470
Capital Financing Costs					
MRP Contribution	0				0
Interest on Capital	9,780				9,780

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Total Capital Financing Costs

Current Annual Budget 2016/17
9,780

Prior Year Non Recurring Items Removed
0

Savings
0

Growth
0

Budget Requirement 2017/18
9,780

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Income	0				0
Income Refunds via Creditors	-12,250				-12,250
Grant Income	0				0
Sales	0				0
Fees & Charges	-23,560				-23,560
Rent	-500				-500
Licence Inc	-7,000		-5,000		-12,000
Other Income	-31,590		-1,000		-31,590
Service Charges	-2,000				-3,000
Room Hire	-500				-500
Vandalism Recharge	-22,830				-22,830
Bowling Green Maint Rchg	-113,080			10,000	-103,080
Football Fees	-4,680				-4,680
Rugby Income	-4,500				-4,500
Cricket Income	-8,000				-8,000
Changing Room Hire	-4,500				-5,500
BBQ Income	-3,600		-1,000		-5,600
Visitors Centre	-21,000		-2,000		-21,000
Pitch & Putt	-9,500		-2,000		-11,500
Cafe Income	-19,600				-19,600
Greenspace Hire	-20,000				-20,000
Field Hire	-308,690	0	-11,000	10,000	-309,690
Total Income	1,197,607	-12,537	-54,500	8,700	1,139,270
Total Parks & Open Spaces					

BUSINESS

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

SCC Agency Civil and Controlled Parking

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Employees					
Agency Staff	85,000				64,000
Direct Salaries	135,590		-21,000		132,790
Pension Adjustment	14,700		-3,810		10,890
Training	1,000			4,000	5,000
Support Services & Overheads	94,220		-5,700		88,520
Total Employees	330,510	0	-33,310	4,000	301,200
Premises Related Expenditure					
Premises Ins	0				0
NDR	960				960
Service Charges	21,460				21,460
Signs & Lines	1,500				1,500
Total Premises Related Expenditure	3,000				3,000
Transport Expenditure					
Vehicle Maint	26,920	0	0	0	26,920
Vehicle Fuel	1,800			3,800	5,600
Total Transport Expenditure	3,600	0	-500	3,800	1,300
Supplies and Services					
Equipment	2,000				2,000
Software Licenses	23,000		-23,000		0
Other Contractor	11,000				11,000
Uniform	2,000				2,000
Stationery	3,000				3,000
Advertising	500		-500		0
Mobile Phones & Radios	500				500
Bad Debt Allowance	0			10	0
Internal Printing	1,440				1,450
Enforcement Costs	0				0
Profit Share	0			29,760	29,760
Total Supplies and Services	43,440	0	-23,500	29,770	49,710

SCC Agency Civil and Controlled Parking

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Income					
Other Contributions	0				0
Season Tickets	-50,000				-50,000
Fixed Pen Notices	-337,470				-337,470
Residents P Permits	-17,000				-17,000
Total Income	-404,470	0	0	0	-404,470
Total Scc Agency-Civil & Ctrlled Parking	0	0	-57,310	37,570	-19,740

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Net Movement	Budget Requirement 2017/18
Licensing	26,850	0	-7,280	5,300	-1,980	24,870
Community Transport	137,020	0	-29,450	18,080	-11,370	125,650
Community Alarms	32,570	0	-26,840	30,040	3,200	35,770
Emergency Planning	49,710	0	-610	6,430	5,820	55,530
Environmental Services - Enforcement	253,130	0	-26,730	1,000	-25,730	227,400
Gypsy Sites	-29,395	0	-64,035	93,430	29,395	0
Highways & Public Toilet Cleansing	1,184,331	0	-137,942	130,091	-7,851	1,176,480
Meals at Home	116,840	0	-24,840	11,622	-13,218	103,622
Centres for Older People	242,230	0	-203,411	241,288	37,877	280,107
Pest and Dog	62,600	0	-4,580	1,270	-3,310	59,290
PHS Enforcement Including Licensing	342,910	0	-4,500	79,173	74,673	417,583
PH Services - Public Protection	35,010	0	-4,740	1,070	-3,670	31,340
Recycling and Refuse	2,337,955	-17,355	-343,693	591,984	248,291	2,568,891
Total Community Services	4,791,761	-17,355	-878,651	1,210,778	332,127	5,106,533

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Licensing					
Licensing Act 2003					
Employees					
Direct Salaries	36,390			450	36,840
Pension Adjustment	2,910		-100		2,810
Support Services & Overheads	33,430		-4,260		29,170
Total Employees	<u>72,730</u>	<u>0</u>	<u>-4,360</u>	<u>450</u>	<u>68,820</u>
Premises Related Expenditure					
Premises Ins	0				-
Total Premises Related Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Supplies and Services					
Printing	470				470
Stationery	500				-
Bad Debt Allowance			-500		-
Legal Fees & Advice					-
Internal Printing	170				520
Total Supplies and Services	<u>1,140</u>	<u>0</u>	<u>-500</u>	<u>350</u>	<u>990</u>
Income					
Income Refunds via Creditors					-
Licence Inc	-62,000				62,000
Legal Fees Inc					-
Total Income	<u>-62,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>-62,000</u>
Total Licensing Act 2003	<u><u>11,870</u></u>	<u><u>0</u></u>	<u><u>-4,860</u></u>	<u><u>800</u></u>	<u><u>7,810</u></u>
Gambling Licensing					
Employees					
Direct Salaries	5,320			2,310	7,630
Pension Adjustment	390			80	470
Support Services & Overheads	7,950		-2,430		5,520
Total Employees	<u>13,660</u>	<u>0</u>	<u>-2,430</u>	<u>2,390</u>	<u>13,620</u>

Supplies and Services	250				250
Gen Supps and Serv	250				250
Printing	220				0
Stationery	20			-220	120
Internal Printing	740		0	-120	620
Total Supplies and Services				0	
Income					0
Income Refunds via Creditors	-7,900			-600	-8,500
Licence Inc	-7,900		0	-600	-8,500
Total Income					
Total Gambling Licensing	6,500		0	-3,150	5,740
Taxi Licensing					
Employees					
Direct Salaries	45,730				47,840
Pension Adjustment	4,330				4,200
Support Services & Overheads	32,860			-130	32,860
Total Employees	82,920		0	-130	84,900
Supplies and Services					
Gen Supps and Serv	-				0
Printing	400				400
Stationery	1,800				1,800
Advertising	1,000				1,000
Legal Fees & Advice	3,000				3,000
Licences	5,400				5,400
Internal Printing	250			860	1,110
Total Supplies and Services	11,850		0	860	12,710
Depreciation Impairment Loss					
Depreciation					0
Total Depreciation Impairment Loss	0		0	0	0
Income					
Income Refunds via Creditors					0
Licence Inc	-83,290				-83,290
Legal Fees Inc	-3,000				-3,000
Total Income	-86,290				-86,290
Total Taxi Licensing	8,480		0	730	11,320
TOTAL LICENSING	26,850		0	-7,280	24,870

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Community Transport					
Employees					
Direct Salaries	160,750			9,030	169,780
Pension Adjustment	20,220		-10420		9,800
Support Services & Overheads	71,450			8,980	80,430
Total Employees	252,420	0	-10,420	18,010	260,010
Premises Related Expenditure					
Premises Ins	9,210			480	9,690
Total Premises Related Expenditure	9,210	0	0	480	9,690
Transport Expenditure					
Vehicle Maint	18,000				18,000
Vehicle Fuel	18,000				18,000
Total Transport Expenditure	36,000	0	0	0	36,000
Supplies and Services					
Equipment	2,500				2,500
Uniform	500				500
Printing	100				100
Stationery	500				500
Computer Software	12,000		-12,000		0
Bad Debt Allowance	-				0
Internal Printing	1,150			-410	740
Total Supplies and Services	16,750	0	-12,000	-410	4,340
Depreciation					
Total Depreciation	24,330		-7030		17,300
Income	24,330	0	-7,030	0	17,300
Grant Income	-49500				-49,500
Fees & Charges	-53170				-53,170
Other Contributions	0				
Ext SLA Income	-98920				-98,920
Donations Received	-100				-100
Sale of Fixed Assets					
Total Income	-201,690	0	0	0	-201,690
Total Community Transport	137,020	0	-29,450	18,080	125,650

COMMUNITY SERVICES

Community Alarm Scheme

Employees	
Salaries	
Allowances	
Direct Salaries	123,220
Pension Adjustment	11,210
Support Services & Overheads	69,570
Total Employees	204,000
Premises Related Expenditure	
Premises Ins	480
Total Premises Related Expenditure	480
Supplies and Services	
Equipment	56,270
Monitoring Fee	19,000
Gen Supps and Serv	
Subs To Organisations	
Line Rental	180
Telephone Calls	
Internal Printing	640
Bad Debt Allowance	
Total Supplies and Services	76,090
Income	
Income Refunds via Creditors	
Grant Income	-38,000
Fees & Charges	-210,000
Total Income	-248,000
Total Comm Alarm Scheme	32,570

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
				-
				-
				-
			14,440	137,660
		-2840		8,370
			4,220	73,790
	0	-2,840	18,660	219,820
				480
	0	0	0	480
			10,000	66,270
				19,000
				180
			1,380	2,020
	0	0	11,380	87,470
				-
		-24,000		-38,000
	0	-24,000	0	-234,000
				-272,000
	0	-26,840	30,040	35,770

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Environmental Services Enforcement

Energy Efficiency

Supplies and Services

Gen Supps and Serv

Total Supplies and Services

Total Energy Efficiency

Noise Pollution

Employees

Direct Salaries

Pension Adjustment

Support Services & Overheads

Total Employees

Premises Related Expenditure

Premises Ins

Total Premises Related Expenditure

Supplies and Services

Equipment

Other Contractor

Printing

Consultants

Equipment Maintenance

Bad Debt Allowance

Internal Printing

Total Supplies and Services

Income

Fees & Charges

Total Income

Total Noise Pollution

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
1,000				1,000
1,000	0	0	0	1,000
1,000	0	0	0	1,000
141,410		- 25,260		116,150
8,610		- 1,250		7,360
90,430		- 20		90,410
240,450	0	-26,530	0	213,920
1760				1,760
1,760	0	0	0	1,760
2,160			200	2,360
310				310
350				350
2,550				2,550
200		-200		0
				0
490			800	1,290
6,060	0	-200	1,000	6,860
-340				-340
-340	0	0	0	-340
247,930	0	-26,730	1,000	222,200

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Air Pollution Supplies and Services Other Contractor Consumables Equipment Maint Bad Debt Allowance Total Supplies and Services

Income

Licence Inc
Legal Fees Inc
Total Income

Total Air Pollution

Total Environmental Services Enforcement

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
10,260				10,260
690				690
210				210
0				0
11,160	0	0	0	11,160
-6480				-6,480
-480				-480
-6,960	0	0	0	-6,960
4,200	0	0	0	4,200
253,130	0	-26,730	1,000	227,400

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Emergency Planning

Employees					
Direct Salaries	13,630				15,310
Pension Adjustment	1,010				1,100
Support Services & Overheads	8,510				7,900
Total Employees	23,150				24,310
Supplies and Services					
Equipment					0
Main Contractor	22,500				25,000
Gen Supps and Serv	4,000				6,000
Internal Printing	60				220
Total Supplies and Services	26,560				31,220
Total Emergency Planning	49,710				55,530

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
			1,680	15,310
			90	1,100
		-610		7,900
	0	-610	1,770	24,310
			0	0
			2,500	25,000
			2,000	6,000
			160	220
	0	0	4,660	31,220
	0	-610	6,430	55,530

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Gypsy Sites

Kalima Gypsy Site

Employees					
Direct Salaries	12,360				0
Pension Adjustment	970	-12,360			0
Support Services & Overheads	7,630	-970			0
Total Employees	20,960	-7,630			0
Premises Related Expenditure		-20,960			0
Premises Ins	240				0
Electricity	19,400	-240			0
Rent	38,930	-19,400			0
Water	4,820	-38,930			0
Total Premises Related Expenditure	63,390	-4,820			0
Transport Expenditure		-63,390			0
Vehicle Fuel		0			0
Total Transport Expenditure	0	0			0
Supplies and Services					
Commission	920	-920			0
Bad Debt Allowance		0			0
Internal Printing	60	-60			
Total Supplies and Services	980	-980			0
Income					
Income Refunds via Creditors					
Rent	-60,060			60,060	0
Electricity Recharge	-6,880			6,880	0
Water Recharge	-4,600			4,600	0
Reimbursement SCC	-21,890			21,890	0
Total Income	-93,430	0		93,430	0
Total Kalima Gypsy Site	-8,100	-85,330		93,430	0

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Swift Lane Gypsy Site					
Employees					
Direct Salaries	12370		-12,370		0
Pension Adjustment	970		-970		0
Support Services & Overheads	7640		-7,640		0
Total Employees	20,980	0	-20,980	0	0
Premises Related Expenditure					
Premises Ins	240		-240		0
Electricity	0		0		0
Rent	41390		-41,390		0
Water	4820		-4,820		0
Total Premises Related Expenditure	46,450	0	-46,450	0	0
Supplies and Services					
Commission					
Bad Debt Allowance			0		0
Internal Printing	50		-50		0
Total Supplies and Services	50	0	-50	0	0
Depreciation Impairment Loss					
Depreciation			0		0
Total Depreciation Impairment Loss	0	0	0	0	0
Income					
Income Refunds via Creditors					
Rent	-60060			0	0
Electricity Recharge				60,060	0
Water Recharge	-6825			0	0
Reimbursement SCC	-21890			6,825	0
Total Income	-88,775	0	88,775	21,890	0
Total Swift Lane Gypsy Site	-21,295	0	21,295	0	0
Total Gypsy Sites	-29,395	0	-64,035	93,430	0

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Pest and Dog Control Services

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Pest Control					
Employees					
Direct Salaries	14000		-1230		12,770
Pension Adjustment	920			50	970
Support Services & Overheads	8230		-560		7,670
Total Employees	23,150	0	-1,790	50	21,410
Supplies and Services					
Main Contractor	15240				15,240
Other Contractor					0
Bad Debt Allowance					0
Internal Printing	50	0	0	120	170
Total Supplies and Services	15,290	0	0	120	15,410
Income					
Fees & Charges	-18120				-18,120
Other Income	0				0
Total Income	-18,120	0	0	0	-18,120
Total Pest Control	20,320	0	-1,790	170	18,700

Dog Control						
Employees						
Direct Salaries	14,000	-1230				12,770
Pension Adjustment	920				-20	900
Support Services & Overheads	8,230	-560				7,670
Total Employees	23,150	-1,790		0	-20	21,340
Transport Expenditure						
Vehicle Maint	830					830
Vehicle Fuel	830					830
Total Transport Expenditure	1,660			0	0	1,660
Supplies and Services						
Equipment	100					100
Kennelling	20,000	-1,000				19,000
Veterinary Fees	1,200				1,000	2,200
Internal Printing	50				120	170
Total Supplies and Services	21,350	-1,000		0	1,120	21,470
Income						
Fees & Charges	-3,880					-3,880
Release Fees						0
Total Income	-3,880			0	0	-3,880
Total Dog Control	42,280	-2,790		0	1,100	40,590
Total Pest and Dog Control Services	62,600	-4,580		0	1,270	59,290

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Highways and Public Toilet Cleansing

Public Conveniences

Premises Related Expenditure

Buildings Repairs And Maintenance

Premises Ins

Electricity

NDR

Water

Total Premises Related Expenditure

Depreciation Impairment Loss

Depreciation

Total Depreciation Impairment Loss

Income

Fees & Charges

Total Income

Total Public Conveniences

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
6,470				6,470
1,220			1,430	2,650
2,397				2,397
3,960				3,960
5,960		-2,000		3,960
20,007	0	-2,000	1,430	19,437
7,180		-960		6,220
7,180	0	-960	0	6,220
				0
-	0	0	0	0
27,187	0	-2,960	1,430	25,657

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Street Cleansing Main					
Employees					
Direct Salaries	83,060			6,280	89,340
Pension Adjustment	6,820			170	6,990
Support Services & Overheads	50,750			15,870	66,620
Total Employees	140,630	0	0	22,320	162,950
Premises Related Expenditure					
Rent	47,760				47,760
Total Premises Related Expenditure	47,760	0	0	0	47,760
Transport Expenditure					
Vehicle Maint	1,500				1,500
Vehicle Fuel	1,200				1,200
Total Transport Expenditure	2,700	0	0	0	2,700
Supplies and Services					
Main Contractor	1,000,038		-105063	103,247	998,222
Internal Printing	390			890	1,280
Bad Debt Allowance	-				0
Total Supplies and Services	1,000,428	0	-105,063	104,137	999,502
Income					
Fees & Charges	-42,760				-42,760
SCC	-31,814		-29,919		-61,733
Total Income	-74,574	0	-29,919	0	-104,493
Total Street Cleansing Main	1,116,944	0	-134,982	126,457	1,108,419

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Street Cleansing Other Services					
Supplies and Services					
Equipment	18,200			2,064	20,264
Other Contractor	15,000				15,000
Equipment Maint	7,000			140	7,140
Total Supplies and Services	40,200	0	0	2,204	42,404
Income					
Other Contributions					0
Total Income	0	0	0	0	0
Total Street Cleansing Other Services	40,200	0	0	2,204	42,404
Total Highways and Public Toilet Cleansing	1,184,331	0	-137,942	130,091	1,176,480

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Meals at Home					
Employees					
Allowances	24,000			1,312	25,312
Direct Salaries	84,670			10,310	94,980
Pension Adjustment	10,470		-5010		5,460
Support Services & Overheads	49,110		-5730		43,380
Total Employees	168,250	0	-10,740	11,622	169,132
Transport Expenditure					
Vehicle Maint	407				407
Vehicle Fuel	5,000				5,000
Vehicle Hire	24,920				24,920
Vehicle Ins	3,950				3,950
Total Transport Expenditure	34,277	0	0	0	34,277
Supplies and Services					
Premises Ins	3,950		-3950		0
Equipment	1,000				1,000
Bad Debt Allowance	0				0
Internal Printing	600		-150		450
Cost of Sales	73,500		-10,000		63,500
Total Supplies and Services	79,050	0	-14,100	0	64,950
Income					
Fees & Charges	-156,550				-156,550
Ext SLA Income	-8,187				-8,187
Total Income	-164,737	0	0	0	-164,737
Total Meals at Home	116,840	0	-24,840	11,622	103,622

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Centres for Older People					
Windle Valley Centre					
Employees					
Overtime	189900			18,940	0
Direct Salaries	22020		-7200		208,840
Pension Adjustment	90350			18,270	14,820
Support Services & Overheads	302,270	0	-7,200	37,210	108,620
Total Employees					332,280
Premises Related Expenditure					
Buildings Repairs And Maintenance	1800			2,200	4,000
Premises Ins	1100				1,100
Window Cleaning	180			300	480
Electricity	3000				3,000
Gas	4640				4,640
Refuse Collection	850				850
Pest Control	470				470
NDR	4050				4,050
Water	2530				2,530
Cleaning	9700				9,700
M & E Recharge	9000		-9,000		0
Total Premises Related Expenditure	37,320	0	-9,000	2,500	30,820
Transport Expenditure					
Parking Fees	0				0
Total Transport Expenditure	0	0	0	0	0
Supplies and Services					
Equipment	6,000		-3000		3,000
Gen Supps and Serv	150			1,000	1,150
Stationery	0				0
Line Rental	1,000		-400		600
Telephone Calls	1,000				1,000
Bad Debt Allowance	0				0
Internal Printing	1,260		-600		660
Cost of Sales	24,500			1,200	25,700
Additional Activities	6,030				6,030
Total Supplies and Services	39,940	0	-4,000	2,200	38,140

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Depreciation Impairment Loss					
Depreciation	15,940			3,710	19,650
Impairment Of Fixed Assets	0				0
Total Depreciation Impairment Loss	15,940	0	0	3,710	19,650
Income					
Sales	-53,940			9,000	-44,940
Rent	-1,800				-1,800
Other Income	-500				-500
Ext SLA Income	-94,000				-94,000
Total Income	-150,240	0	0	9,000	-141,240
Total Windle Valley Centre	245,230	0	-20,200	54,620	279,650

Windle Valley Saturday Club

Employees					
Timesheet Hours				2404	2,404
Casual Hours				3564	3,564
Total Employees	0	0	0	5,968	5,968
Supplies and Services					
Gen Supps and Serv	2,000		- 1,700		300
Subs To Organisations					0
Additional Activities				700	700
Total Supplies and Services	2,000	0	-1,700	700	1,000
Income					
Sales			-2838		-2,838
Fees & Charges			-3673		-3,673
Total Income	0	0	-6,511	0	-6,511
Total Windle Valley Saturday Club	2,000	0	-8,211	6,668	457

Well Being Centre

Supplies and Services					
Gen Supps and Serv	0			0	0
Total Supplies and Services	0	0	0	0	0
Total Well Being Centre	0	0	0	0	0

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Pers, Prev & Part Plan Fund (PPPF)

Premises Related Expenditure

Buildings Repairs And Maintenance

Total Premises Related Expenditure

Supplies and Services

Gen Supps and Serv

Marketing

Consultants

Grant Paid

Total Supplies and Services

Income

Grant Income

Total Income

Total Pers, Prev & Part Plan Fund (PPPF)

Total Centres for Older People

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
0	0	0	0	0
				0
				0
				0
175,000		-175,000		0
175,000	0	-175,000	0	0
-180,000			180,000	0
-180,000	0	0	180,000	0
-5,000	0	-175,000	180,000	0
242,230	0	-203,411	241,288	280,107

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
PHS Enforcement Including Licensing					
Clean Neighbourhoods					
Supplies and Services					
Other Contractor	0				0
Other Insurance	1,430				1,430
Gen Supps and Serv	300				0
Advertising	0				300
Consultants	1,730	0	0	0	0
Total Supplies and Services					
Income					
Income Refunds via Creditors					1,730
Fees & Charges	-940			940	0
Licence Inc	-14,770		-4,500		-19,270
Fixed Pen Notices	0				0
Total Income					
	-15,710	0	-4,500	940	-19,270
Total Clean Neighbourhoods					
	-13,980	0	-4,500	940	-17,540
Food Safety					
Employees					
Direct Salaries	220,300			2,030	222,330
Pension Adjustment	14,120			1,660	15,780
Support Services & Overheads	107,270			50,610	157,880
Total Employees					
	341,690	0	0	54,300	395,990
Premises Related Expenditure					
Premises Ins	2,120				2,120
Total Premises Related Expenditure					
	2,120	0	0	0	2,120
Supplies and Services					
Equipment	210				210
Gen Supps and Serv	1,590				1,590
Publications	1,480				1,480
Consultants	930				930
Bad Debt Allowance	0				0
Internal Printing	810			2,140	2,950
Total Supplies and Services					
	5,020	0	0	2,140	7,160

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Income				
Income Refunds via Creditors				
Fees & Charges	0	0	0	-2,490
Total Income				-2,490
Total Food Safety	0	0	56,440	402,780

Public Health Services Enforcement

Supplies and Services				
Gen Supps and Serv	0			0
Legal Fees & Advice	10,460			10,460
Total Supplies and Services	10,460	0	0	10,460
Income				
Legal Fees Inc	-10,910			-10,910
Total Income	-10,910	0	0	-10,910
Total Public Health Services Enforcement	-450	0	0	-450

Standby Services				
Supplies and Services	11,000		21,793	32,793
Other Contractor	11,000	0	21,793	32,793
Total Supplies and Services				
Total Standby Services	11,000	0	21,793	32,793
Total PHS Enforcement Incl Licensing	342,910	0	79,173	417,583
		-4,500		

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

PH Services Public Protection

General Health Public Health Act

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Employees					
Direct Salaries	8,940		-1,480		7,460
Pension Adjustment	390			50	440
Support Services & Overheads	4,350			780	5,130
Total Employees	13,680	0	-1,480	830	13,030
Premises Related Expenditure					
Premises Ins	2,070				2,070
Venue/Room Hire					0
Total Premises Related Expenditure	2,070	0	0	0	2,070
Supplies and Services					
Catering					0
Gen Supps and Serv	1,590				1,590
Publications	4,160				4,160
Internal Printing	20			240	260
Total Supplies and Services	5,770	0	0	240	6,010
Income					
Fees & Charges					0
Total Income	0	0	0	0	0
Total General Health Public Health Act	21,520	0	-1,480	1,070	21,110

Cemeteries & Burials

Premises Related Expenditure					
Grounds Maint				0	0
Total Premises Related Expenditure	0	0	0	0	0
Supplies and Services					
Other Contractor				0	0
Other Insurance	2,070			0	2,070
Gen Supps and Serv	160			0	160
Grant Paid	11,260		-3,260	0	8,000
Total Supplies and Services	13,490	0	-3,260	0	10,230
Income					
Fees & Charges				0	0
Other Contributions				0	0
Total Income	0	0	0	0	0
Total Cemeteries & Burials	13,490	0	-3,260	0	10,230
Total PH Services Public Protection	35,010	0	-4,740	1,070	31,340

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Recycling and Refuse

SCC Recycling Incentive

Employees
Salaries
Overtime
Employers NI
Employers - Superannuation

Total Employees

Transport Expenditure

Mileage

Total Transport Expenditure

Supplies and Services

Advertising

Equipment

Total Supplies and Services

Income

Grant Income

Total Income

Total SCC Recycling Incentive

Recycling

Employees

Direct Salaries

Pension Adjustment

Support Services & Overheads

Total Employees

Premises Related Expenditure

Site Maintenance

Premises Ins

Rent

Total Premises Related Expenditure

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
17,355	-17,355		26,000	26,000
			0	0
			0	0
17,355	-17,355	0	26,000	26,000
				0
0	0	0	0	0
				0
			0	0
			0	0
-20,000		-30,000	0	-50,000
-20,000	0	-30,000	0	-50,000
-2,645	-17,355	-30,000	26,000	-24,000
178,080			8,120	186,200
12,600			1,250	13,850
148,320			38,110	186,430
339,000	0	0	47,480	386,480
6,850		-3,750	0	3,100
1,430			0	1,430
129,550		-15,000	0	114,550
137,830	0	-18,750	0	119,080

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Supplies and Services					
Equipment	123,800			4,276	128,076
Equipment Insurance	710			0	710
Main Contractor	1,448,249		-95,224	150	1,353,175
Other Contractor	9,156		-4,750	0	4,406
Marketing	12,000			3,000	15,000
Legal Fees & Advice	-			0	0
Bad Debt Allowance	-				0
Internal Printing	720			1,900	2,620
Gate Fee	253,900		-137,233	0	116,667
Int Recharge S & S	6,290			0	6,290
Total Supplies and Services	1,854,825	0	-237,207	9,326	1,626,944
Depreciation Impairment Loss					
Depreciation	160,190			0	160,190
Total Depreciation Impairment Loss	160,190	0	0	0	160,190
Income					
Sales	-16,725		-24,750	3,975	-37,500
External Recharges	-17,994			17,994	0
SCC Credits	-882,345		-2,800	219,438	-665,707
Total Income	-917,064	0	-27,550	241,407	-703,207
Total Recycling	1,574,781	0	-283,507	298,213	1,589,487

Domestic Waste					
Supplies and Services					
Overtime				0	0
Equipment				0	0
Equipment Insurance	720			0	720
Main Contractor	916,303			165,158	1,081,461
Consultants					0
Total Supplies and Services	917,023	0	0	165,158	1,082,181
Income					
Fees & Charges	-154,550		-21,750	60	-176,240
SCC	-13,016		-2,815	0	-15,831
Compensation				0	0
Total Income	-167,566	0	-24,565	60	-192,071
Total Domestic Waste	749,457	0	-24,565	165,218	890,110

COMMUNITY SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Commercial Bulk Collection					
Supplies and Services					
Gate Fee	17,509		-3,771	0	13,738
Total Supplies and Services	17,509	0	-3,771	0	13,738
Income					
Fees & Charges	-18,940		-1,850	2,090	-18,700
Total Income	-18,940	0	-1,850	2,090	-18,700
Total Commercial Bulk Collection	-1,431	0	-5,621	2,090	-4,962
Clinical/Special Collections					
Supplies and Services					
Main Contractor	17,793			463	18,256
Total Supplies and Services	17,793	0	0	463	18,256
Income					
Fees & Charges	0		0	0	0
Total Income	0	0	0	0	0
Total Clinical/Special Collections	17,793	0	0	463	18,256
Total Recycling and Refuse	2,337,955	-17,355	-343,693	491,984	2,468,891
Trf from Recycling & Refuse Equalisation Reserve - 2016/17 Star Chamber adjustment - understated by £100k - Domestic Waste Main Contractor				100,000	100,000
Revised total	2,337,955	-17,355	-343,693	591,984	2,568,891

Corporate

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Net Movement	Budget Requirement 2017/18
Total Communications	535,000	-26,000	-9,920	36,750	26,830	535,830
Total Members	719,970	0	-51,200	43,270	-7,930	712,040
Total Elections	228,270	0	-3,070	28,590	25,520	253,790
Total Postage Service	0	0	0	0	0	0
Total Corporate	1,483,240	-26,000	-64,190	108,610	44,420	1,501,660

CORPORATE SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Communications					
Public Relations					
<i>Employees</i>					
Direct Salaries	271,820			22,560	294,380
Pension Adjustment	24,150		-1,360		22,790
Indirect Salaries	0				0
Support Services & Overheads	180,194	-15,000		3,046	168,240
Total Employees	476,164	-15,000	-1,360	25,606	485,410
Premises Related Expenditure					
Supplies and Services					
Software Licences	2,500				2,500
Catering	0				0
Bad debt allowance	0				0
Gen Supps and Serv	8,500		-800		7,700
Stationery	0				0
Publications	1,000		-1,000		0
Advertising	500				500
Consultants	0				0
Internal Printing	7,970		-4,760		3,210
Total Supplies and Services	20,470	0	-6,560	0	13,910
Depreciation Impairment Loss					
Depreciation	0			9,650	9,650
Total Depreciation Impairment Loss	0	0	0	9,650	9,650
Income					
Grant Income	-8,000				-8,000
Advertising Inc	-11,000				-11,000
Total Income	-19,000	0	0	0	-19,000
Total Public Relations	477,634	-15,000	-7,920	35,256	489,970

Consultation					
Premises Related Expenditure					
Venue/Room Hire	500			-500	0
Total Premises Related Expenditure	500	0		-500	0
Supplies and Services					
Catering	500			-500	0
Gen Supps and Serv	17,000	-11000			6,000
Printing	0				0
Advertising	1,000				1,000
Total Supplies and Services	18,500	-11,000	0	-500	7,000
Total Consultation	19,000	-11,000	0	-1,000	7,000
Photographic Library					
Supplies and Services					
Photography	1,000		750		1,750
Total Supplies and Services	1,000	0	750	0	1,750
Total Photographic Library	1,000	0	750	0	1,750
Heath Scene					
Supplies and Services					
Printing	23,510				23,510
Postage	9,050				9,050
Total Supplies and Services	32,560	0	0	0	32,560
Income					
Advertising Inc	-9,950				-9,950
Total Income	-9,950	0	0	0	-9,950
Total Heath Scene	22,610	0	0	0	22,610
Web Developments					
Supplies and Services					
Gen Supps and Serv	2,000			-1,000	1,000
Computer Software	0				0
Licences	5,256		744		6,000
Total Supplies and Services	7,256	0	744	-1,000	7,000

Income					
Other Income	0				0
Total Income	0	0			0
Total Web Developments	7,256	-1,000	744		7,000
Business Breakfast					
Premises Related Expenditure					
Venue/Room Hire	1,500				1,500
Total Premises Related Expenditure	1,500	0	0		1,500
Supplies and Services					
Equipment	0				0
Catering	8,000				8,000
Gen Supps and Serv	1,000				1,000
Printing	0				0
Total Supplies and Services	9,000	0		0	9,000
Income					
Fees & Charges	-3,000				-3,000
Rent	0				0
Total Income	-3,000	0		0	-3,000
Total Business Breakfast	7,500	0	0		7,500
Total Communications	535,000	-26,000	-9,920	36,750	535,830

CORPORATE SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Members					
Employees					
Employers NI	3,500				3,500
Allowances	278,760				278,760
Direct Salaries	186,910		-47,860		139,050
Pension Adjustment	14,050		-2,650		11,400
Training	5,000				5,000
Professional Fees	0				0
Support Services & Overheads	207,340			41,870	249,210
Total Employees	695,560	0	-50,510	41,870	686,920
Premises Related Expenditure					
Premises Ins	1,860				1,860
Int Recharge Premises	0				0
Total Premises Related Expenditure	1,860	0	0	0	1,860
Transport Expenditure					
Vehicle Hire	0				0
Mileage	2,500				2,500
Subsistence	0				0
Accommodation	600		-100		500
Total Transport Expenditure	3,100	0	-100	0	3,000
Supplies and Services					
Catering	0				0
Gen Supps and Serv	1,590		-90		1,500
Subs To Organisations	13,800				13,800
Advertising	1,000		-500		500
Line Rental	0				0
Internal Printing	4,640			1,400	6,040
Total Supplies and Services	21,030	0	-590	1,400	21,840
Income					
Fees & Charges	-1,580				-1,580
Total Income	-1,580	0	0	0	-1,580
Total Members	719,970	0	-51,200	43,270	712,040

CORPORATE SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Electoral Registration

Employees					
Allowances	8,080				8,080
Direct Salaries	70,120				84,590
Pension Adjustment	4,740				6,880
Indirect Salaries	0				0
Training	2,000		-200		1,800
Support Services & Overheads	88,870				99,850
Total Employees	173,810	0	-200	27,590	201,200
Premises Related Expenditure					
Premises Ins	480				480
Total Premises Related Expenditure	480	0	0	0	480
Transport Expenditure					
Mileage	0				0
Total Transport Expenditure	0	0	0	0	0
Supplies and Services					
Equipment	2,000				2,000
Gen Supps and Serv	0				0
Printing	24,000		-1,000		23,000
Publications	1,000		-1,000		0
Advertising	410		-410		0
Internal Printing	1,570		-460		1,110
Line Rental	7,000				7,000
Postage	20,000				20,000
Bad debt allowance	0				
Total Supplies and Services	55,980	0	-2,870	0	53,110
Income					
Grant Income	0				0
Sales	0				0
Fees & Charges	-2000			1,000	-1000
Other Income	0				0
Total Income	-2,000	0	0	1,000	-1,000
Total Elections	228,270	0	-3,070	28,590	253,790

CORPORATE SERVICES

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Postage Service					
Supplies and Services					
Equipment	0				0
Franking Costs	61,200				61,200
Couriers	500		-500		0
DX	1,200		-400		800
Postal Collections	2,400		-2,000		400
Total Supplies and Services	65,300	0	-2,900	0	62,400
Support Services					
Holding A/c Recharge	-57,900		5,700		-52,200
Total Support Services	-57,900		5,700		-52,200
Income					
Postage Recharge	-7,400		-2,800		-10,200
Total Income	-7,400	0	-2,800	0	-10,200
Total Postage Service	0	0	0	0	0

Finance

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Net Movement	Budget Requirement 2017/18
Total Corporate Management	638,500	0	-107,160	17,850	-89,310	549,190
Total Audit & Investigation	101,205	-66,785	-1,300	3,000	1,700	36,120
Total Cost Of Collection-CTax	587,590	0	-24,190	26,690	2,500	590,090
Total Cost Of Collection-NDR	61,630	0	-5,440	16,030	10,590	72,220
Total Housing Benefits	583,880	0	-993,537	969,437	-24,100	559,780
Total Finance	1,972,805	-66,785	-1,131,627	1,033,007	-98,620	1,807,400

Finance

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Corporate Management & Policy					
Employees					
Direct Salaries	291,960		-36,100		255,860
Pension Adjustment	14,360			5,800	20,160
Indirect Salaries	0				0
Support Services & Overheads	173,610		-45,810		127,800
Total Employees	479,930	0	-81,910	5,800	403,820
Supplies and Services					
Catering	500				500
Gen Supps and Serv	58,000		-10,000		48,000
Publications	3,250				3,250
Subs To Organisations	13,000			10,000	23,000
Advertising	500				500
Consultants	8,000				8,000
Audit Fees	75,000		-15,000		60,000
Data Protection	100				100
Co Appraisals	300				300
Vat Advice	3,250		-250		3,000
Fin adj	0				0
Internal Printing	1,670			2,050	3,720
Total Supplies and Services	163,570	0	-25,250	12,050	150,370
Income					
Fees & Charges	-5,000				-5,000
Interest Received					
Total Income	-5,000	0	0	0	-5,000
Total Corporate Management	638,500	0	-107,160	17,850	549,190

Finance

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Finance Holding					
Premises Related Expenditure					
Premises Ins	82,160	-42,000			40,160
Total Premises Related Expenditure	82,160	-42,000			40,160
Transport Expenditure					
Vehicle Ins	45,800	-13,000			32,800
Total Transport Expenditure	45,800	-13,000			32,800
Supplies and Services					
Equipment Insurance	8,500				8,500
Other Insurance	12,270			16,000	28,270
Cash Collection	4,000				4,000
Consultants	4,000				4,000
Public Liability Insurance	70,770			21,000	91,770
Total Supplies and Services	99,540			37,000	136,540
Support Services					
Holding A/c Recharge	-224,500	55,000		-40,000	0
Total Support Services	-224,500	55,000		-40,000	-209,500
Income					
Commission	-3,000			3,000	0
Total Income	-3,000	0		3,000	0
Total Finance Holding	0	0		0	0
Total Corporate Management	638,500	-107,160		17,850	549,190

Finance

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Audit & Investigation					
Counter Fraud Fund					
Supplies and Services					
Equipment	0			1,500	0
Gen Supps and Serv	0				1,500
Stationery	0			1,500	0
Advertising	0			3,000	1,500
Total Supplies and Services	0	0	0		3,000
Income					
Grant Income	59,529	-59,529			0
Total Income	59,529	-59,529	0	0	0
Total Counter Fraud Fund	59,529	-59,529	0	3,000	3,000
Street Furniture					
Premises Related Expenditure					
Premises Ins	1,300		-1,300		0
Total Premises Related Expenditure	1,300	0	-1,300	0	0
Supplies and Services					
Other Contractor	0				0
Equipment	5,000				5,000
Uniform	0				0
Street Nameplates	18,960	-7,256			11,704
Bus Stops	10,986				10,986
Road Side seals	1,040				1,040
Enforcements	5,000				5,000
Abandoned Vehicles	5,620				5,620
Printing	0				0
Gen Supps and Serv	270				270
Total Supplies and Services	46,876	-7,256	0	0	39,620
Income					
Grant Income	-6,500				-6,500
Total Income	-6,500	0	0	0	-6,500
Total Street Furniture	41,676	-7,256	-1,300	0	33,120
Total Audit & Investigation	101,205	-66,785	-1,300	3,000	36,120

Finance

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Cost of Coll Council Tax					
Employees					
Direct Salaries	293,740			6,280	300,020
Pension Adjustment	31,480		-7,190		24,290
Support Services & Overheads	372,960			4,740	377,700
Total Employees	698,180	0	-7,190	11,020	702,010
Transport Expenditure					
Accommodation	140				140
Total Transport Expenditure	140	0	0	0	140
Supplies and Services					
Gen Supps and Serv	1,500				1,500
Printing	16,000				16,000
Stationery	1,000				1,000
Advertising	1,500				1,500
Legal Fees & Advice	10,000				10,000
Franking Costs	20,000		-2,000		18,000
Contributions	0				0
Bailiffs Fees	5,000			15,000	20,000
Internal Printing	4,120			670	4,790
Searches	1,500				1,500
Total Supplies and Services	60,620	0	-2,000	15,670	74,290
Income					
Government Grants	-46,350				-46,350
Legal Fees Inc	-125,000		-15,000		-140,000
Total Income	-171,350	0	-15,000	0	-186,350
Total Cost Of Collection-CTax	587,590	0	-24,190	26,690	590,090

Finance

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Cost of Collection NDR					
Employees					
Direct Salaries	96,130			1,990	98,120
Pension Adjustment	8,850		-940		7,910
Support Services & Overheads	83,290			13,720	97,010
Total Employees	188,270	0	-940	15,710	203,040
Supplies and Services					
Gen Supps and Serv	500				500
Printing	4,000				3,000
Publications	500		-1,000		500
Subs To Organisations	1,000				1,000
Legal Fees & Advice	1,500				1,500
Computer Software	1,000				1,000
Internal Printing	1,160			320	1,480
Licences	3,500		-500		3,000
Total Supplies and Services	13,160	0	-1,500	320	11,980
Income					
Other Income	-120,000				-120,000
Legal Fees Inc	-17,000		-3,000		-20,000
Total Income	-137,000	0	-3,000	0	-140,000
Total Cost Of Collection-NDR	64,430	0	-5,440	16,030	75,020
BIDS					
Supplies and Services					
Gen Supps and Serv	2,700				2,700
Total Supplies and Services	2,700	0	0	0	2,700
Income					
External Recharges	-5,500				-5,500
Total Income	-5,500	0	0	0	-5,500
Total BIDS	-2,800	0	0	0	-2,800
Total Cost Of Collection-NDR	61,630	0	-5,440	16,030	72,220

Finance

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Housing Benefits					
<i>Employees</i>					
Direct Salaries	290,260		-2,010		288,250
Pension Adjustment	31,340		-11,940		19,400
Support Services & Overheads	435,130		-10,730		424,400
Total Employees	756,730	0	-24,680	0	732,050
Supplies and Services					
General Sup & Ser	0				
Printing	4,500				4,500
Stationery	2,000				2,000
Publications	1,000				1,000
Subs To Organisations	2,500				2,500
Consultants	700				700
Licences	12,000				12,000
Internal Printing	4,100			580	4,680
Total Supplies and Services	26,800	0	0	580	27,380
Transfer Payments					
Rent Allowances	17,056,000		-968,857		16,087,143
Housing Benefits - Other	24,000				24,000
Total Transfer Payments	17,080,000	0	-968,857	0	16,111,143
Income					
Other Income	-170,000			968,857	798,857
Government Grants	-17,053,650				-17,053,650
Discretionary Payments	-56,000				-56,000
Total Income	-17,279,650	0	0	968,857	-16,310,793
Total Housing Benefits	583,880	0	-993,537	969,437	559,780

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Net Movement	Budget Requirement 2017/18
Legal						
Total Building Control	175,480	0	-44,540	31,190	-13,350	162,130
Total Corporate Land Management	-60,490	0	-102,490	145,670	43,180	-17,310
Total St Georges Industrial Estate	-174,710	0	-12,000	12,000	0	-174,710
Total Ashwood House	-90,000	0	-70,000	128,000	58,000	-32,000
Total 123 London Road	0	0	0	0	0	0
Total Rechargeable Insurance	0	0	-23,000	23,000	0	0
Total Community Safety-CCTV	65,320	0	-80	40	-40	65,280
Total Office Services Stationery	0	0	-7,720	7,720	0	0
Total Public Offices	0	0	-2,380	2,380	0	0
Total Mechanical & Electrical Maintenance	0	0	-700	700	0	0
Total Albany Park	0	0	-722,780	0	-722,780	-722,780
Total Legal	-84,400	0	-985,690	350,700	-634,990	-719,390

LEGAL

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Building Control Fee Related					
Employees					
Agency Staff	189,600		-5,660		183,940
Direct Salaries	12,550		-1,220		11,330
Pension Adjustment	86,700			9,810	96,510
Support Services & Overheads	288,950	0	-6,880	9,810	291,780
Total Employees					
Premises Related Expenditure					
Premises Ins	2,680				2,680
Total Premises Related Expenditure					
Supplies and Services					
General Supplies & services	2,120				2,120
Marketing	600			1,240	1,840
Subs To Organisations	400				400
Consultants	18,000				18,000
Internal Printing	1,950			-1,040	910
Bad debt allowance	0				0
Business Development SS	1,240		-1,240		0
Total Supplies and Services					
Income					
Sales	24,310	0	-1,240	200	23,270
Fees & Charges	-1,180		-6,000	1,180	0
Total Income					
	-279,860	0	-6,000	1,180	-285,860
	-281,040	0			-285,860
Total Building Control Fee Related					
	34,800	0	-14,120	11,190	31,870

Building Control Non Fee Related					
Employees					
Direct Salaries	89,140		-3,730		85,410
Pension Adjustment	6,290		-570		5,720
Support Services & Overheads	43,420		-5,580		37,840
Total Employees					
Premises Related Expenditure					
Premises Ins	138,850	0	-9,880	0	128,970
Total Premises Related Expenditure					
Supplies and Services					
Other Contractor	670	0	0	0	670
Gen Supps and Serv	670				670
Subs To Organisations	0				0
Consultants	180				180
Internal Printing	2,000		-20,000		2,000
Total Supplies and Services					
Income					
Other Income	30,000		-540		29,460
Total Income					
	33,160	0	-20,540	0	12,620
	-32,000			20,000	-12,000
	-32,000	0	0	20,000	-12,000
Total Building Control Non Fee					
	140,680	0	-30,420	20,000	130,260
Total Building Control					
	175,480	0	-44,540	31,190	162,130

LEGAL

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Corporate Land Management					
Employees					
Direct Salaries	143,460		-1,400		142,060
Pension Adjustment	9,480			1,820	11,300
Support Services & Overheads	137,860			27,280	165,140
Total Employees	290,800	0	-1,400	29,100	318,500
Premises Related Expenditure					
Site Maintenance	0				0
Buildings Repairs And Maintenance	169,500				169,500
Maintenance Contracts	0				0
Premises Ins	410				410
Fire Equipment Maint	0				0
Electricity	12,000			8,000	20,000
Gas	5,000				5,000
NDR	125,450				125,450
Water	2,000				2,000
Cleaning	1,000				1,000
Service Charges	0			3,000	3,000
Planned Maintenance	172,500				172,500
Grounds Maint	3,500				3,500
Total Premises Related Expenditure	491,360	0	0	11,000	502,360
Supplies and Services					
Gen Supps and Serv	9,000		-1,000		8,000
Consultants	18,000			20,000	38,000
Legal Fees & Advice	0			3,000	3,000
Internal Printing	1,470		-760		710
Total Supplies and Services	28,470	0	-1,760	23,000	49,710
Depreciation Impairment Loss					
Depreciation	127,600		-91,140		36,460
Total Depreciation Impairment Loss	127,600	0	-91,140	0	36,460
Income					
Income Refunds via Creditors	0				0
Rent	-760,000			51,570	-708,430
Service Charges	-4,660				-4,660
Consultancy Income	0				0
Rent Int Recharge	-170,500			31,000	-139,500
NDR Int Recharge	-57,060		-7,030		-64,090
Licence Income	-3,790		-1,160		-4,950
Wayleaves	-2,710				-2,710
Total Income	-998,720	0	-8,190	82,570	-924,340
Total Corporate Land Management	-60,490	0	-102,490	145,670	-17,310

LEGAL

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

St Georges Industrial Estate

Premises Related Expenditure

Buildings Repairs And Maintenance

Premises Insurance

Electricity

Gas

NDR

Water

Service Charges

Total Premises Related Expenditure

Consultants

Contract Mgmt

Total Supplies and Services

Capital Financing Costs

Interest on Capital

Total Capital Financing Costs

Income

Rent

Service Charges

Insurance recharge

Total Income

Total St Georges Industrial Estate

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
25,000				25,000
0				11,000
1,000			11,000	1,000
1,000				1,000
20,000				20,000
1,500				1,500
5,000				5,000
53,500	0	0	11,000	64,500
0			1,000	1,000
15,000				15,000
15,000	0	0	1,000	16,000
264,000				264,000
264,000	0	0	0	264,000
-507,210		-3,000		-510,210
0				0
0		-9,000		-9,000
-507,210	0	-12,000	0	-519,210
-174,710	0	-12,000	12,000	-174,710

LEGAL

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Ashwood House

Employees

Agency Staff

Total Employees

Premises Related Expenditure

Buildings Repairs And Maintenance

Premises Insurance

Electricity

NDR

Total Premises Related Expenditure

Consultants

Legal Fees

Contract Mgmt

Financial Charges

Total Supplies and Services

Capital Financing Costs

Interest on Capital

Total Capital Financing Costs

Income

Rent

Total Income

Total Ashwood House

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
0				0
0	0	0	0	0
25,000				25,000
0			6,000	6,000
1,000				1,000
50,000				50,000
76,000	0	0	6,000	82,000
0				0
0				0
13,000				13,000
0				0
13,000	0	0	0	13,000
241,000		-70,000		171,000
241,000	0	-70,000	0	171,000
-420,000			122,000	-298,000
-420,000	0	0	122,000	-298,000
-90,000	0	-70,000	128,000	-32,000

LEGAL

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Rechargeable Insurance					
<i>Premises Related Expenditure</i>					
Premises Ins	23,000		-23,000	59,100	59,100
Total Premises Related Expenditure	23,000	0	-23,000	59,100	59,100
Support Services					
Holding A/c Recharge	-23,000			23,000	0
Total Support Services	-23,000	0	0	23,000	0
Income					
External Recharges	0			-59,100	-59,100
Total Income	0	0	0	-59,100	-59,100
Total Rechargeable Insurance	0	0	-23,000	23,000	0

LEGAL

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Community Safety-CCTV

Employees

Direct Salaries

Pension Adjustment

Support Services & Overheads

Total Employees

Supplies and Services

Equipment

Line Rental

Contract Management

Equipment Maint

Internal Printing

Total Supplies and Services

Depreciation Impairment Loss

Depreciation

Total Depreciation Impairment Loss

Total Community Safety-CCTV

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
1,850			40	1,890
180		-30		150
1,040		-30		1,010
3,070	0	-60	40	3,050
5,000				5,000
4,000				4,000
32,000				32,000
13,030				13,030
30		-20		10
54,060	0	-20	0	54,040
8,190				8,190
8,190	0	0	0	8,190
65,320	0	-80	40	65,280

Office Services Stationery

Equipment

Equipment

Publications

Support Services

Total Support Services

External

Total Office Services StationeryPage 69

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BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Public Offices					
Premises Related Expenditure					
Site Maintenance	4,230				4,230
Buildings Repairs And Maintenance	5,380				5,380
Security	8,270				8,270
Fire Equipment Maint	1,000				1,000
Plumbing Maint	3,000				3,000
Lift Maintenance	5,380				5,380
Air Cond Maint	1,500				1,500
Electricity	77,610				77,610
Gas	18,510				18,510
Trade Waste	6,720				6,720
NDR	122,510				122,510
Water	5,400				5,400
Cleaning	43,000				43,000
Window Cleaning	2,000				2,000
Grounds Maint	6,500				6,500
Total Premises Related Expenditure	311,010	0	0	0	311,010
Supplies and Services					
Office Furniture	2,000				2,000
Equipment	0				0
Other Contractor	3,000				3,000
Consumables	5,000				5,000
Office Moves	6,000				4,000
Electrical Supplies	3,000				3,000
Licences	330				330
Total Supplies and Services	19,330	0	-2,000	0	17,330
Support Services					
Holding A/c Recharge	-331,930		-380	2,000	-330,310
Total Support Services	-331,930	0	-380	2,000	-330,310
Depreciation Impairment Loss					
Depreciation	77,910			380	78,290
Realloc Depreciation	0				0
Total Depreciation Impairment Loss	77,910	0	0	380	78,290
Income					
Service Charges	-76,320				-76,320
External Recharges	0				0
Total Income	-76,320	0	0	0	-76,320
Total Public Offices	0	0	-2,380	2,380	0

LEGAL

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Mechanical & Electrical Maintenance

Premises Related Expenditure

M & E Recharge

Total Premises Related Expenditure

Transport Expenditure

Vehicle Fuel

Total Transport Expenditure

Holding A/c Recharge

Total Support Services

Total Mechanical & Electrical Maintenance

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
13,170			700	13,870
13,170	0	0	700	13,870
1,050				1,050
1,050	0	0	0	1,050
-14,220		-700		-14,920
-14,220	0	-700	0	-14,920
0	0	-700	700	0

LEGAL

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Albany Park					
<i>Employees</i>					
Direct Salaries	0				0
Pension Adjustment	0				0
Support Services & Overheads	0				0
Total Employees	0	0	0	0	0
<i>Supplies and Services</i>					
Consultants	0		8,000		8,000
Vacant contingency	0		50,000		50,000
Gen Supps and Serv	0				0
Total Supplies and Services	0	0	58,000	0	58,000
<i>Depreciation Impairment Loss</i>					
Depreciation	0			0	0
Total Depreciation Impairment Loss	0	0	0	0	0
<i>Capital Financing Costs</i>					
Interest on Capital	0		320,000		320,000
Total Capital Financing Costs	0	0	320,000	0	320,000
<i>Transport Expenditure</i>					
Vehicle Fuel					0
Total Transport Expenditure	0	0	0	0	0
<i>Income</i>					
Rent	0		-1,100,780		-1,100,780
Service Charges	0				0
Dividends	0				0
Total Income	0	0	-1,100,780	0	-1,100,780
Total Albany Park	0	0	-722,780	0	-722,780

Regeneration

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Net Movement	Budget Requirement 2017/18
Total Regeneration	387,666	0	-41,085	35,859	-5,226	382,440
Total TC Project	0	0	-2,167,300	0	-2,167,300	-2,167,300
Total Property Development	387,666	0	-2,208,385	35,859	-2,172,526	-1,784,860

Regeneration

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Property					
Employees					
Direct Salaries	181,095		-9,285		171,810
Pension Adjustment	10,198			3,492	13,690
Indirect Salaries	0				0
Support Services & Overheads	95,333		-31,800	30,977	94,510
Total Employees	286,626	0	-41,085	34,469	280,010
Premises Related Expenditure					
Venue/Room Hire	1,000				1,000
Total Premises Related Expenditure	1,000	0	0	0	1,000
Supplies and Services					
Catering	1,000				1,000
Gen Supps and Services	8,000				8,000
Consultants	90,000				90,000
Internal Printing	1,040			1,390	2,430
Total Supplies and Services	100,040	0	0	1,390	101,430
Total Regeneration	387,666	0	-41,085	35,859	382,440

PROPERTY

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
TC Project					
Employees					
Direct Salaries	0				0
Pension Adjustment	0				0
Support Services & Overheads	0				0
Total Employees	0	0	0	0	0
Supplies and Services					
Marketing	0				0
Contract Mgmt	0		380,000		380,000
Gen Supps and Serv	0				0
Total Supplies and Services	0	0	380,000	0	380,000
Depreciation Impairment Loss					
Depreciation	0			0	0
Total Depreciation Impairment Loss	0	0	0	0	0
Capital Financing Costs					
Interest on Capital	0		2,242,000		2,242,000
Total Capital Financing Costs	0	0	2,242,000	0	2,242,000
Transport Expenditure					
Vehicle Fuel					0
Total Transport Expenditure	0	0	0	0	0
Income					
Rent	0				0
Service Charges	0				0
Dividends	0		-4,789,300		-4,789,300
Total Income	0	0	-4,789,300	0	-4,789,300
Total TC Project	0	0	-2,167,300	0	-2,167,300

Regulatory

BUDGET SUBMISSION FOR THE 2017/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Net Movement	Budget Requirement 2017/18
Total Development Control	796,720	-11,670	-36,810	97,050	60,240	845,290
Total Drainage Matters	135,110		-530	1,960	1,430	136,540
Total Housing Inspections	163,380	0	-5,770	500	-5,270	158,110
Total Housing Services	733,771	-39,964	-29,730	61,052	31,322	725,129
Total Local Land Charges	-122,190	0	-920	14,110	13,190	-109,000
Total Planning Policy	569,771	-69,631	-470	136,130	135,660	635,800
Total Family Support	306,339	-23,129	-198,420	35,240	-163,180	120,030
Total Renovation Grants	602,110	0	-59,570	86,760	27,190	629,300
Total Cemeteries & Burials	-300				0	-300
Regulatory	3,184,711	-144,394	-332,220	432,802	100,582	3,140,899

Development Control

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Development Advice					
Employees					
Direct Salaries	88,720			3,920	92,640
Pension Adjustment	7,670		-640		7,030
Support Services & Overheads	65,560			2,740	68,300
Total Employees	161,950	0	-640	6,660	167,970
Supplies and Services					
Internal Printing	1,200			130	1,330
Total Supplies and Services	1,200	0	0	130	1,330
Income					
Income Refunds via Creditors	0				0
Fees & Charges	-17,200				-17,200
Total Income	-17,200	0	0	0	-17,200
Total Development Advice	145,950	0	-640	6,790	152,100

Planning Applications

Employees					
Direct Salaries	399,230			16,720	415,950
Pension Adjustment	34,500		-4,340		30,160
Support Services & Overheads	294,970			19,940	314,910
Total Employees	728,700	0	-4,340	36,660	761,020
Premises Related Expenditure					
Liability Insurance	0			0	0
Total Premises Related Expenditure	0	0	0	0	0
Supplies and Services					
Equipment	2,200				2,200
Gen Supps and Serv	2,760				2,760
Scanning	2,000				2,000
Printing					0
Advertising	18,000				18,000
Consultants	25,200				25,200
Bad Debt Allowance					
Legal Fees & Advice	6,000				6,000
Internal Printing	5,380		-510		4,870
Total Supplies and Services	61,540	0	-510	0	61,030

Income				
Income Refunds via Creditors				0
Sales	-2,580			-2,580
Fees & Charges	-544,000		25,000	-547,000
Other Contributions				0
External Recharges	-3,000		3,000	0
Total Income	-549,580	0	28,000	-549,580
Total Planning Applications	240,660	0	64,660	272,470

Planning Appeals				
Employees				
Direct Salaries	51,110		1,680	52,790
Pension Adjustment	4,420			3,900
Support Services & Overheads	37,780			36,670
Total Employees	93,310	-	1,680	93,360
Supplies and Services				
Gen Supps and Serv				
Consultants	26,570	- 11,670		14,900
Legal Fees & Advice	15,100			15,100
Internal Printing	690			510
Total Supplies and Services	42,360	- 11,670	-	30,510
Income				-
Other Contributions				
Total Income		-	-	
Total Planning Appeals	135,670	- 11,670	1,680	123,870

Trees				
Employees				
Direct Salaries	45,420		2,570	47,990
Pension Adjustment	3,930			3,610
Support Services & Overheads	33,570		14,250	47,820
Total Employees	82,920	-	16,820	99,420
Supplies and Services				
Internal Printing	610			500
Total Supplies and Services	610	-	-	500
Total Trees	83,530	-	16,820	99,920

Planning Enforcement				
Employees				
Direct Salaries	103,830		2,140	105,970
Pension Adjustment	8,970			8,270
Support Services & Overheads	76,710		4,960	81,670
Total Employees	189,510	-	7,100	195,910
Supplies and Services				
Internal Printing	1,400			1,020
Total Supplies and Services	1,400	-	-	1,020
Total Planning Enforcement	190,910	-	7,100	196,930
Total Development Control	796,720	- 11,670	97,050	845,290

Drainage Matters

BUDGET SUBMISSION FOR THE 2017/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Land Drainage					
Employees					
Direct Salaries	42,490			1,050	43,540
Pension Adjustment	3,080			250	3,330
Support Services & Overheads	21,590			250	21,840
Total Employees	67,160	0	0	1,550	68,710
Premises Related Expenditure					
Liability Insurance					0
Total Premises Related Expenditure	-				0
Supplies and Services					
Other Contractor	67,060			410	67,470
Consumables	410		-410		0
Legal Fees & Advice					
Internal Printing	480		-120		360
Total Supplies and Services	67,950	0	-530	410	67,830
Income					
Grant Income					0
Other Income					0
Total Income	-				0
Total Land Drainage	135,110	-	530	1,960	136,540
Total Drainage Matters	135,110	-	530	1,960	136,540

Housing Inspection

BUDGET SUBMISSION FOR THE 2017/18 FINANCIAL YEAR

	Current Annual Budget 2016/17		Savings	Growth	Budget Requirement 2017/18
Housing Inspections Employees					
Direct Salaries	103140		-5,590		97,550
Pension Adjustment	6,980			480	7,460
Support Services & Overheads	47600		-180		47,420
Total Employees	157,720	0	-5,770	480	152,430
Supplies and Services					
Other Contractor	490				490
Gen Supps and Serv	1000				1,000
Consultants	2650				2,650
Internal Printing	1,090			20	1,110
Total Supplies and Services	5,230	0	0	20	5,250
Income					
Fees & Charges	-4290				-4,290
Total Income	-4,290	0	0	0	-4,290
Total Housing Inspections	158,660	0	-5,770	500	153,390
Environmental Services Supplies and Services					
Other Contractor	4720				4,720
Total Supplies and Services	4,720	0	0	0	4,720
Total Environmental Services	4,720	0	0	0	4,720
Total Housing Inspections	163,380	0	-5,770	500	158,110

Housing Services

BUDGET SUBMISSION FOR THE 2017/18 FINANCIAL YEAR

	Current Annual Budget 2016/17		Savings	Growth	Budget Requirement 2017/18
Homelessness					
Employees					
Direct Salaries	313,260		-22,280		290,980
Pension Adjustment	29,330		-7,150		22,180
Support Services & Overheads	222,490			61,052	283,542
Total Employees	565,080	0	-29,430	61,052	596,702
Premises Related Expenditure					
Liability Insurance	480				480
Rent	153,000				153,000
Venue/Room Hire					0
Total Premises Related Expenditure	153,480	0	0	0	153,480
Supplies and Services					
Gen Supps and Serv	73,633	-8,876			64,757
Medical Reports	920				0
Legal Fees & Advice					920
Bad Debt Allowance					
Internal Printing	4,570		-300		4,270
Grant Paid	28,944	-28,944			0
Loan Paid					0
Total Supplies and Services	108,067	-37,820	-300	0	69,947
Income					
Grant Income					0
Fees & Charges	-54,000				-54,000
Rent	-23,000				-23,000
Other Contributions	-18,000				-18,000
Total Income	-95,000	0	0	0	-95,000
Total Homelessness	731,627	-37,820	-29,730	61,052	725,129

Housing Register/Advice

Supplies and Services					
Gen Supps and Serv	2,144	-2,144			0
Subs To Organisations					0
Total Supplies and Services	2,144	-2,144			0
Income					
Grant Income					0
Total Income	0	0	0	0	0
Total Housing Register/Advice	2,144	-2,144	0	0	0
Total Housing Services	733,771	-39,964	-29,730	61,052	725,129

Local Land Charges

BUDGET SUBMISSION FOR THE 2017/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Local Land Charges					
Employees					
Direct Salaries	30,470			1,160	31,630
Pension Adjustment	3,530		-920		2,610
Support Services & Overheads	29,140			12,700	41,840
Total Employees	63,140	0	-920	13,860	76,080
Premises Related Expenditure					
Premises Ins	7,120				7,120
Total Premises Related Expenditure	7,120	0	0	0	7,120
Supplies and Services					
Gen Supps and Serv	0				0
Subs To Organisations	0				0
Consultants	0				0
Searches	37,000			0	37,000
Internal Printing	550			250	800
Total Supplies and Services	37,550	0	0	250	37,800
Income					
Income Refunds via Creditors	0				0
Fees & Charges	-230,000				-230,000
Other Income	0				0
Total Income	-230,000	0	0	0	-230,000
Total Local Land Charges	-122,190	0	-920	14,110	-109,000

Planning Policy

BUDGET SUBMISSION FOR THE 2017/18 FINANCIAL YEAR

Surrey Heath Local Plan

Employees

Direct Salaries	242,980					247,260
Pension Adjustment	18,250				4,280	20,100
Support Services & Overheads	157,570				1,850	157,370
Total Employees	418,800	0			6,130	424,730

Premises Related Expenditure

Liability Insurance	660					660
Venue/Room Hire	660					660
Total Premises Related Expenditure		0			0	

Supplies and Services

Catering	210					210
Gen Supps and Serv	180					180
Printing	1,230					1,230
Advertising	4,910					4,910
Consultants	139,631					200,000
Legal Fees & Advice	1,400				130,000	1,400
Internal Printing	2,850					2,580
Grant Paid						0
Total Supplies and Services	150,411	-69,631			130,000	210,510

Income

Income Refunds via Creditors						
Grant Income						0
Sales	-100					-100
Fees & Charges						0
Other Contributions						0
Total Income	-100	0			0	-100

Total Surrey Heath Local Plan

	569,771	-69,631			136,130	635,800
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Total Planning Policy

	569,771	-69,631			136,130	635,800
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BUDGET SUBMISSION FOR THE 2017/18 FINANCIAL YEAR

Employees

Employers NI

Total Employees

Transport Expenditure

Mileage

Total Transp

Supplies and Services

Total Supplies and Services

Income

Total Income

Total TAPP (Team Around the Person Project)

Page 84

Supporting People (Family Support)**Employees**

Salaries
Agency Staff
Employers NI
Employers - Superannuation
Direct Salaries
Pension Adjustment
Support Services & Overheads
Total Employees

236,030				242,440
0				0
330				330
73,210				73,210
9,660				0
320				0
163,560			-163,560	0
483,110			-163,560	315,980

Transport Expenditure

Vehicle Fuel
Car Allowances
Mileage
Parking Fees

Total Transport Expenditure

0				0
14,000				14,000
5,000				9,000
19,000				0
				23,000

Supplies and Services

Gen Supps and Serv
Legal Fees & Advice
Bad Debt Allowance
Internal Printing

Total Supplies and Services

				0
				0
				0
50			-50	0
50			-50	0

Income

Grant Income
Total Income

-218,950				-218,950
-218,950				-218,950

Total Supporting People (Family Support)

0				
				120,030
				120,030

Total Family Support

				430
				35,240

REGULATORY

Renovation Grants Equipment Adaptations

DFGs (Disabled Facilities Grants)

Employees

Ext Employee Charges

Direct Salaries

Pension Adjustment

Support Services & Overheads

Total Employees

Transport Expenditure

Car Allowances

Mileage

Total Transport Expenditure

Supplies and Services

Gen Supps and Serv

Bad Debt Allowance

Internal Printing

Grant Paid

Total Supplies and Services

Depreciation Impairment Loss

Depreciation

Total Depreciation Impairment Loss

Income

Grant Income

Other Contributions

Government Grants

Admin Fees

Total Income

Total DFGs (Disabled Facilities Grants)

Total Renovation Grants

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
50,690		-5,690		45,000
101,310		-44,550		56,760
9,660		-9,330		330
26,630			10,760	37,390
188,290	0	-59,570	10,760	139,480
				0
				0
				0
550			140	690
29,660				29,660
30,210				30,350
500,000			100,000	600,000
500,000	0	0	100,000	600,000
-60,390				-60,390
				0
				0
-56,000			-24,000	-80,000
-116,390			-24,000	-140,390
602,110	0	-59,570	86,760	629,440
602,110	0	-59,570	86,760	629,440

REGULATORY

BUDGET SUBMISSION FOR THE 2017/18 FINANCIAL YEAR

Cemeteries & Burials
Supplies and Services
 Other Contractor
Total Supplies and Services
Income
 Fees and Charges
Total Income

Total Cemeteries & Burials

Total Cemeteries & Burials

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
2,640				2,640
2,640				2,640
-2,940				-2,940
-2,940				-2,940
-300				-300
-300				-300

Transformation

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Net Movement	Budget Requirement 2017/18
Total Economic	583,650	0	-104,120	17,570	-86,550	497,100
Total ICT	0	37,000	-10,000	10,000	0	37,000
Total HR	0	0	-1,000	1,000	0	0
Total Executive & Mayoralty	41,830	0	-2,540	10,030	7,490	49,320
Total Transformation	625,480	37,000	-117,660	38,600	-79,060	583,420

Economic Development

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Employees					
Direct Salaries	54,980			1,100	56,080
Pension Adjustment	3,580			960	4,540
Support Services & Overheads	24,490		-260		24,230
Total Employees	83,050	0	-260	2,060	84,850
Premises Related Expenditure					
Venue/Room Hire	0				0
Total Premises Related Expenditure	0	0	0	0	0
Supplies and Services					
Internal Printing	260			70	330
Bad debt allowance					0
Gen Supps and Serv	14,500			11,500	26,000
Total Supplies and Services	14,760	0	0	11,570	26,330
Income					
Grant Income	0				0
Total Income	0	0	0	0	0
Total Economic & Community Development	97,810	0	-260	13,630	111,180

Revenue Grants and Other Support

Employees					
Direct Salaries	29,360			850	30,210
Pension Adjustment	1,970			460	2,430
Indirect Salaries	0				0
Support Services & Overheads	13,380		-50		13,330
Total Employees	44,710	0	-50	1,310	45,970
Premises Related Expenditure					
Rent	28,500				28,500
Total Premises Related Expenditure	28,500	0	0	0	28,500
Transport Expenditure					
Parking Fees	36,910		-6,910		30,000
Total Transport Expenditure	36,910	0	-6,910	0	30,000
Supplies and Services					
Internal Printing	140			40	180
Grant Paid	215,000		-25,000		190,000
Total Supplies and Services	215,140	0	-25,000	40	190,180
Total Revenue Grants and Other Support	325,260	0	-31,960	1,350	294,650

Economic Development

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
49,520			1,680	51,200
3,580			540	4,120
24,320			300	24,620
77,420	0	0	2,520	79,940
260			70	330
				0
91,900		-71,900		20,000
92,160	0	-71,900	70	20,330
-9,000				-9,000
-9,000	0	0	0	-9,000
160,580		-71,900	2,590	91,270
583,650	0	-104,120	17,570	497,100

Community Safety Partnership

Employees
 Direct Salaries
 Pension Adjustment
 Support Services & Overheads
Total Employees
Supplies and Services
 Internal Printing
 Gen Supps and Servs
 Grant Paid
Total Supplies and Services
Income
 Grant Income
Total Income

Total Community Safety Partnership

Total Economic Development

ICT

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Employees					
Training	9,000				9,000
Total Emp #REF!	9,000	0	0	0	9,000
Supplies and Services					
Software Licences	502,744			10,000	512,744
Equipment	90,260				90,260
R & R Fund	33,000	37,000			70,000
Consultants	100,000				100,000
Electronic Archiving	14,110				14,110
Total Supplies and Services	740,114	37,000	0	10,000	787,114
Support Services					
Holding A/c Recharge	-864,414			-57,440	-921,854
Total Support Services	-864,414	0		-57,440	-921,854
Depreciation Impairment Loss					
Realloc Depreciation	115,300			47,440	162,740
Total Depreciation Impairment Loss	115,300	0	0	47,440	162,740
Income					
Grant Income	0				0
Other Contributions	0				0
Total Income	0	0	0	0	0
Total Information Technology	0	37,000	0	0	37,000

MFD Contract					
Supplies and Services					
Printing	14,060		-4,000		10,060
Total Supplies and Services	14,060	0	-4,000	0	10,060
Support Services					
Holding A/c Recharge	-14,060			4,000	-10,060
Total Support Services	-14,060			4,000	-10,060
Income					
External Recharges	0				0
Total Income	0	0	0	0	0
Total MFD Contract	0	0	-4,000	4,000	0

ICT

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Telephones					
<i>Supplies and Services</i>					
Telephone Calls	35,000		-6,000		29,000
Mobile Phones & Radios	10,320				10,320
Total Supplies and Services	45,320	0	-6,000	0	39,320
<i>Support Services</i>					
Holding A/c Recharge	-43,920			6,000	-37,920
Total Support Services	-43,920			6,000	-37,920
<i>Income</i>					
Mobile Phone Recharges	0				0
External Recharges	-1,400				-1,400
Total Income	-1,400	0		0	-1,400
Total Telephones	0	0	-6,000	6,000	0
Reprographics					
<i>Premises Related Expenditure</i>					
Maintenance Contracts	1,000				1,000
Total Premises Related Expenditure	1,000	0	0	0	1,000
<i>Supplies and Services</i>					
Equipment	2,000				2,000
Equipment Hire	15,080				15,080
Other Contractor	4,000				4,000
Printing	1,000				1,000
Paper Supplies	10,000				10,000
Total Supplies and Services	32,080	0	0	0	32,080
<i>Support Services</i>					
Holding A/c Recharge	-29,080				-29,080
Total Support Services	-29,080			0	-29,080
<i>Income</i>					
External Recharges	-4,000				-4,000
Private Photocopying	0				0
Total Income	-4,000	0	0	0	-4,000
Total Reprographics	0	0	0	0	0
Total ICT	0	37,000	-10,000	10,000	37,000

HR

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Corporate Training					
Employees					
Training	72,250			7,000	79,250
Total Employees	72,250	0	0	7,000	79,250
Transport Expenditure					
Mileage					0
Total Transport Expenditure	0	0	0	0	0
Supplies and Services					
Gen Supps and Serv					0
Publications					0
Total Supplies and Services	0	0	0	0	0
Support Services					
Holding A/c Recharge	-72,250			-7,000	-79,250
Total Support Services	-72,250			-7,000	-79,250
Total Corporate Training	0	0	0	0	0
Post Entry Training					
Employees					
Training	20,000				20,000
Total Employees	20,000	0	0	0	20,000
Transport Expenditure					
Mileage	0				0
Total Transport Expenditure	0	0	0	0	0
Supplies and Services					
Publications	0				0
Total Supplies and Services	0	0	0	0	0
Support Services					
Holding A/c Recharge	-20,000				-20,000
Total Support Services	-20,000				-20,000
Total Post Entry Training	0	0	0	0	0
Employee Expenses					
Employees					
Professional Fees	12,000				12,000
Compromise Agreements	0				0
Total Employees	12,000	0	0	0	12,000

HR

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Corporate Training					
<i>Supplies and Services</i>	0				0
Subs To Organisations	0				5,500
Mileage	5,000			5,500	5,000
Legal Fees & Advice	5,000	0	0	5,500	10,500
Total Supplies and Services					
<i>Support Services</i>	-17,000			-5,500	-22,500
Holding A/c Recharge	-17,000	0	0	-5,500	-22,500
Total Support Services					
<i>Income</i>	0				0
External Recharges	0	0	0	0	0
Total Income					
<i>Total Employee Expenses</i>	0	0	0	0	0
CPD					
<i>Employees</i>	0				0
Training	0	0	0	0	0
Total Employees					
<i>Transport Expenditure</i>	5,500				0
Mileage	5,500	0	-5,500	0	0
Total Transport Expenditure					
<i>Support Services</i>	-5,500		5,500		0
Holding A/c Recharge	-5,500		5,500		0
Total Support Services					
Total CPD	0	0	0	0	0
Recruitment					
<i>Employees</i>	20,000				20,000
Employee Advertising	1,000				1,000
Medical Reports	21,000	0	0	0	21,000
Total Employees					

HR

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Corporate Training					
Supplies and Services					
Advertising	0				0
Total Supplies and Services	0				0
Support Services					
Holding A/c Recharge	-21,000				-21,000
Total Support Services	-21,000				-21,000
Total Recruitment	0				0
Staff Welfare					
Employees					
Healthcare Scheme	38,000				38,000
Occupational Reports	6,000				5,000
Total Employees	44,000				43,000
Transport Expenditure					
Taxi Fares	0				0
Total Transport Expenditure	0				0
Supplies and Services					
Small Tools and Equipment	0				0
Catering	0				0
Gen Supps and Serv	5,000			1,000	6,000
Protective Clothing	0				0
Consultants	0				0
Total Supplies and Services	5,000			1,000	6,000
Support Services					
Holding A/c Recharge	-49,000				-49,000
Total Support Services	-49,000				-49,000
Total Staff Welfare	0			1,000	0

HR

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Corporate Training					
Indirect Emp Expenses					
<i>Employees</i>					
Long Service Awards	1,680				1,680
Employers - Superannuation	1,020				1,020
Severance	2,000				2,000
DBS Checks	800				800
Childcare Vouchers	5,500	0	0	0	5,500
Total Employees					
<i>Supplies and Services</i>					
Gen Supps and Serv	7,000		-7,000		0
Uniform	3,500				3,500
Subs To Organisations	2,500				2,500
Consultants	0				0
Grant Paid	300				300
Total Supplies and Services	13,300	0	-7,000	0	6,300
<i>Support Services</i>					
Holding A/c Recharge	-18,800		7,000		-11,800
Total Support Services	-18,800	0	7,000	0	-11,800
Total Indirect Emp Expenses	0	0	0	0	0
First Aid					
<i>Employees</i>					
First Aid Allowances	5,560				5,560
Training	4,000				4,000
Total Employees	9,560	0	0	0	9,560
<i>Supplies and Services</i>					
Equipment	100				100
Gen Supps and Serv	500				500
Total Supplies and Services	600	0	0	0	600
<i>Support Services</i>					
Holding A/c Recharge	-10,160				-10,160
Total Support Services	-10,160	0	0	0	-10,160
Total First Aid	0	0	0	0	0

HR

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

	Current Annual Budget 2016/17	Prior Year Non Recurring Items Removed	Savings	Growth	Budget Requirement 2017/18
Corporate Training					
Health & Safety					
Supplies and Services					
Equipment	1,000				1,000
Gen Supps and Serv	8,000				8,000
Protective Clothing	810				810
Total Supplies and Services	9,810	0	0		9,810
Support Services					
Holding A/c Recharge	-9,810				-9,810
Total Support Services	-9,810	0	0	0	-9,810
Total Health & Safety	0	0	0	0	0
Officer Cars					
Transport Expenditure					
Lease Car Costs	55,000		-10,000		45,000
Road Fund Licence	2,100		-400		1,700
Total Transport Expenditure	57,100	0	-10,400	0	46,700
Support Services					
Holding A/c Recharge	-57,100		10,400		-46,700
Total Support Services	-57,100	0	10,400	0	-46,700
Depreciation Impairment Loss					
Depreciation	0				0
Total Depreciation Impairment Loss	0	0	0	0	0
Income					
Car Contributions	0				0
Total Income	0	0	0	0	0
Total Officer Cars	0	0	0	0	0
Total HR	0	0	-1,000	1,000	0

Executive & Mayoralty

BUDGET SUBMISSION FOR THE 17/18 FINANCIAL YEAR

Mayors Allowance					
Employees					
Salaries	0				0
Casual Hours	0				0
Total Employees	0	0	0		0
Transport Expenditure					
Vehicle Hire	0				0
Taxi Fares	0				0
Subsistence	0				0
Total Transport Expenditure	0	0	0		0
Supplies and Services	6,830				6,830
Gen Supps and Serv	0				0
Internal Printing	6,830	0	0	0	6,830
Total Supplies and Services					
Total Mayors Allowance	6,830	0	0	0	6,830

Corporate Events
Employees
Salaries
Total Employees
Premises Related Expenditure
Venue/Room Hire
Total Premises Related Expenditure
Transport Expenditure
Vehicle Hire
Total Transport Expenditure
Supplies and Services
Equipment
Office Furniture
CE contingency
Catering
Photography
Gifts and Gratuities
Seminars
Gen Supps and Serv
Internal Printing
Stationery
Floral Decorations
Entertainment
Total Supplies and Services
Income
Other Contributions
Total Income
Total Corporate Events

0				0
0	0	0	0	0
500		-500		0
500	0	-500	0	0
0				0
0	0	0	0	0
0				0
0				0
0				0
10,000			10,000	10,000
1,000				10,000
0				1,000
0				0
0				0
5,500				5,500
0				0
0				0
2,000				2,000
0				0
18,500	0	0	10,000	28,500
0				0
0	0	0	0	0
0				0
19,000	0	-500	10,000	28,500

Town Partnership	
<i>Employees</i>	
Direct Salaries	
Pension Adjustment	
Support Services & Overheads	
<i>Total Employees</i>	
<i>Transport Expenditure</i>	
Taxi Fares	
<i>Total Transport Expenditure</i>	
<i>Supplies and Services</i>	
Equipment	
Catering	
Internal Printing	
Grant Paid	
<i>Total Supplies and Services</i>	
<i>Total Town Twinning</i>	
<i>Total Executive & Mayoralty</i>	

[illegible]



Woking Local Development Documents

Site Allocations Development Plan Document (DPD)

Consultation on land to the east of Martyrs Lane



January 2017

1.0 Introduction and background

- 1.1 The Woking Core Strategy was adopted in October 2012. The Council has committed to its comprehensive delivery including making provision for the delivery of 4,964 net additional dwellings, 28,000 sq.m of additional office floorspace, 20,000 sq.m of warehouse floorspace and 93,900 sq.m of retail floorspace.
- 1.2 The Core Strategy requires the Council to prepare a Site Allocations Development Plan Document (DPD) to identify specific deliverable sites to enable the delivery of the Core Strategy requirements. Whilst majority of the land needed to deliver the requirements of the Core Strategy will be identified within the urban area on previously developed land, the Core Strategy was found sound on the basis that land in the Green Belt will also be needed to meet development needs during the latter part of the Core Strategy period between 2022 and 2027.
- 1.3 It is estimated that land will have to be released from the Green Belt to enable the delivery of at least 550 new homes during this period. These key decisions have already been approved by an Inspector of the Secretary of State, and agreed by the Council as set out in Policies CS1: *A spatial strategy for Woking Borough*, CS6: *Green Belt* and CS10: *Housing provision and distribution* of the Core Strategy.
- 1.4 The Site Allocations DPD would not be found sound if it departed from the spatial distribution strategy within the Core Strategy. The Council could be open to a successful legal challenge if it fails to comply with the requirements of its own National Planning Policy Framework (NPPF) compliant adopted Core Strategy by not identifying sufficient land to deliver the overall number, nature and type of its housing requirement. In this regard, the issue about whether or not Green Belt land should be released to enable the delivery of the Core Strategy is not a subject for this consultation.
- 1.5 The consultation concerns the approach the Council should take with regards to safeguarded sites to meet future development needs between 2027 and 2040.
- 1.6 To put it into context, the current objectively assessed housing need for the Borough is 517 new homes per year. Because of environmental constraints across the Borough and other factors, the housing requirement agreed by the Secretary of State that the Council is committed to deliver is at least 292 new homes per year.
- 1.7 National policy requires the Council when reviewing its Green Belt boundary to satisfy itself that the Green Belt boundary will not be altered again at the end of the plan period, in this case by 2027. Therefore, to ensure the enduring permanence of the Green Belt, the Council has also agreed that land will be released from the Green Belt and safeguarded to meet future development

needs between 2027 and 2040. This decision is in line with national planning policy. The Site Allocations DPD is unlikely to be found sound without a safeguarding policy, as it would not reflect national policy.

- 1.8 Safeguarding of land is a means of ensuring that land that has been identified for longer term development needs beyond the Core Strategy period is protected from conflicting development. In this regard, the safeguarded land is not allocated for development at the present time. Its release for development will only be considered as part of a future review of the Core Strategy and/or the Site Allocations DPD. A number of studies have been undertaken to make sure that any land that is released from the Green Belt will not significantly undermine its overall purpose and integrity in accordance with Policy CS6: *Green Belt* of the Core Strategy.
- 1.9 The Council consulted on a draft Site Allocations DPD between June and July 2015. The draft Site Allocations DPD identified a number of sites to enable the delivery of the Core Strategy. It also identified sites to be safeguarded to meet future development needs of the Borough between 2027 and 2040. In total, 1,692 individuals and organisations submitted comments comprising 32,712 separate representations. Following consideration of the representations received, the Council has resolved that a further public consultation exercise be undertaken in respect of possibility of substituting the sites safeguarded in the draft Regulation 18 version of the Site Allocations DPD (except GB9: Woking Garden Centre, Egley Road) to meet future development needs between 2027 and 2040 with land to the east of Martyrs Lane.
- 1.10 This consultation is therefore only about the possibility of substituting the safeguarded sites in the draft Site Allocations DPD with land to the east of Martyrs Lane. It is not about the sites that are identified in the draft Site Allocations DPD to meet the development requirements of the Core Strategy up to 2027.
- 1.11 For information, the safeguarded sites that are proposed to be replaced by the land east of Martyrs Lane and their indicative anticipated capacities are:
- Land south of High Road, Byfleet (Proposal GB4 in the draft Site Allocations DPD. Anticipated capacity is 85 dwellings);
 - Land to the south of Murray's Lane, Byfleet (Proposal GB5 in the draft Site Allocations DPD. Anticipated capacity is 135 dwellings);
 - Land to the north east of Saunders Lane, between Saunders Lane and Hook Hill Lane, Mayford (Proposal GB10 of the draft Site Allocations DPD. Anticipated capacity is 171 dwellings);
 - Land to the north west of Saunders Lane, Mayford (Proposal GB11 in the draft Site Allocations DPD. Anticipated capacity is 210 dwellings);
 - Land rear of 79 – 95 Lovelace Drive, Teggs Lane, Pyrford (Proposal GB12 in the draft Site Allocations DPD. Anticipated capacity is 223 dwellings); and

- Land east of Upshot Lane and south of Aviary Road, Pyrford (Proposal GB13 in the draft Site Allocations DPD. Anticipated capacity is 200 dwellings).

2.0 Brief description of the land east of Martyrs Lane

- 2.1 The land east of Martyrs Lane is located to the northern edge of Woodham, off the A245 Woodham Lane. The land is about 0.9km south of Ottershaw, 2.3km west of the M25 and 2.6km north of Woking Town Centre. The main roads through the area are the A320 Guildford Road, which runs north to south, connecting Chertsey/Weybridge and Guildford, and the A245 Woodham Lane, which runs west to east connecting Woking and Leatherhead.
- 2.2 The site comprises some 112.1 hectares. As a planning history 23.4 hectares of the site to the north was the subject of a resolution of the Council on 10 January 2012 to grant planning permission for a 60,000 sq.m technology centre (PLAN/2011/0823). It has been agreed that the planning permission is to be revoked when a similar development is implemented on the existing McLaren site. The southern part of the land is an 18-hole golf course. The golf course extends across Martyrs Lane to the west. Woodham Court Sports Club is located within the northern area of the site. This comprises sports pitches that are no longer in regular use and tennis courts that are in disrepair. Adjacent to the sports club, within the north-western area of the site are tree nurseries, some of which are no longer in use. Part of the land to the north is identified as a waste site in the Surrey Waste Plan. Boundaries to the land are heavily vegetated with a mixture of dense mixed woodland, mature tree belts and hedgerows. The site does not benefit from any national or local landscape designation pursuant to Policy CS24: *Woking's landscape and townscape* of the Core Strategy.
- 2.3 The site is proximate to three major employers, St Peter's Hospital, the Animal and Plant Health Agency and McLaren Technology Centre. There is an existing bus route and cycle route to Woking town centre along the A320, and opportunities exist to encourage sustainable modes of transport.
- 2.4 The whole site falls within the Green Belt. Horsell Common to the west of the land is designated as a Special Protection Area (SPA). The same area of Horsell Common is also designated as a Site of Special Scientific Interest, conserved for its wildlife and habitats. There are a number of locally listed buildings within the vicinity of the site, the closest is Blandings, Woodhambury and Woodbarrow, located adjacent to the southern boundary along Woodham Lane.
- 2.5 A relatively small section of the land along the northern boundary encroaches into flood zones 2 (2.82% of the site) and 3 (5.65% of the site). It is not intended to develop this part of the site, but is included in the allocation to ensure a defensible boundary of the Green Belt. Potential development will be directed to the 91.5% of the site that falls within flood zone 1. The site contains a number of existing residential properties along Martyrs Lane and Woodham Road. However it is not proposed that these would be redeveloped but instead are included

within the site boundary to ensure that a strong defensible Green Belt boundary could be drawn.

A Location Plan and an aerial photograph of the site are included below.

Proposal for Consultation

Land to the east of Martyrs Lane, Horsell, Woking, GU21 5NJ

This 112.1 hectare site has been identified for consultation in respect of the possibility of substituting it for the sites safeguarded in the draft Regulation 18 version of the Site Allocations DPD (see paragraph 1.5) to meet the long term development needs of the Borough between 2027 and 2040. It is anticipated that the site is sufficient to enable the delivery of at least 1,200 net additional homes and the necessary green and other infrastructure to support the potential development of the site. Any safeguarded land that will be identified in the adopted Site Allocations DPD will only be released for development as part of the future review of the Core Strategy and/or the Site Allocations DPD. Specific key requirements to ensure the future development of the land is acceptable will be set out as part of the review of the Site Allocations DPD.

3.0 How to get involved and have your say

- 3.1 The Council considers your views important in helping to inform its future decisions on the Site Allocations DPD.
- 3.2 Following consideration of the representations received during the Regulation 18 consultation on the Site Allocations DPD, the Council would like to give you an opportunity to comment on the possibility of substituting all the sites safeguarded in the existing Regulation 18 version of the Site Allocations DPD to meet future development needs of the Borough between 2027 and 2040 (see paragraph 1.5) with land to the east of Martyrs Lane. A Location Plan and a brief description of the site are set out in the document. The outcome of the consultation will be carefully considered by the relevant committees of the Council and will be used to inform the Council's future decisions about the preferred approach to the safeguarding of sites. The preferred approach will be set out in the draft Site Allocations DPD for Regulation 19 consultation. The Regulation 19 consultation of the DPD will be an entirely separate consultation that will take place in due course.
- 3.3 Comments are particularly invited from the public, key stakeholders, statutory consultees, neighbouring authorities and others on the suitability and deliverability of the land east of Martyrs Lane. It is important to stress that this consultation is NOT about revisiting previous comments raised regarding the policies and proposals in the draft Site Allocations DPD that was published for Regulation 18 consultation in Summer 2015. The various responses received to that consultation have already been considered and noted by the Council at its

meeting on 20 October 2016, and will be fully taken into account in any future decisions about the DPD.

- 3.4 The focus of representations should therefore be on the land east of Martyrs Lane and the possibility of substituting it for the sites safeguarded in the draft Site Allocations DPD to meet future development needs between 2027 and 2040.
- 3.5 It is important that you are involved in this consultation in particular and in the preparation of the Site Allocations DPD in general as it enables your views to be considered in shaping the direction of future development in the Borough.
- 3.6 The consultation period is between **Friday 6 January 2017 and 5pm on Monday 20 February 2017.**
- 3.7 This consultation document is available for inspection at the following venues:
- Woking Borough Council, Civic Offices, Gloucester Square, Woking, GU21 6YL. Monday to Friday 9am – 4.45pm
 - Woking, Byfleet, West Byfleet and Knaphill libraries. Please www.surreycc.gov.uk for address and opening times of the libraries
 - On the website at www.woking2027.info
 - Further details can be found on the Council's website www.woking2027.info.
- 3.8 The following background documents are available for inspection at the same deposit venues and can be accessed by the following link www.woking2027.info/allocations:
- Draft Site Allocations DPD (Regulation 18 version)
 - Draft Sustainability Appraisal of the Site Allocations DPD
 - Habitats Regulations Assessment Screening of the Site Allocations DPD
- 3.9 You can submit your comments through a variety of means:
- Complete the online representation form (see www.woking2027.info)
 - Alternatively complete a representation form and return this by email to planning.policy@woking.gov.uk or by post to: the Planning Policy team, Woking Borough Council, Civic Offices, Gloucester Square, Woking, Surrey, GU21 6YL
- 3.10 Please note that the Council cannot accept confidential or anonymous representations and all representations must be received by no later than **5pm Monday 20 February 2017**. Any representations received after the consultation period will not be considered.
- 3.11 Unless stated otherwise, all representors contact details will be added to the Council's LDF mailing list in order to be kept informed of the progress on the preparation of the Site Allocations DPD. By being on the consultation database,

you will be receiving information in future on the preparation of key planning policy documents of the Council.

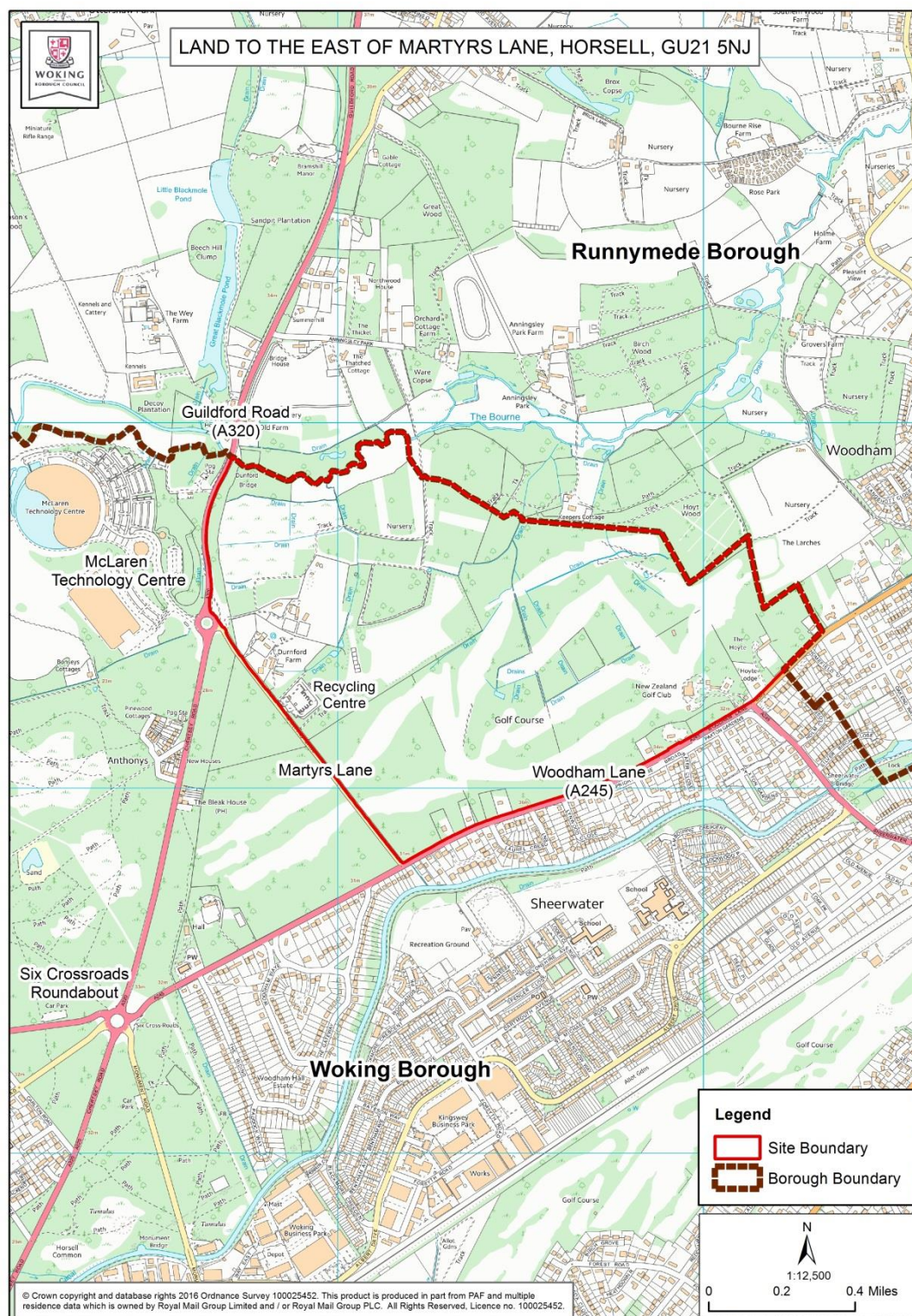
- 3.12 All representations received will be published on the Council's website and made available for inspection at the Civic Offices following the conclusion of the consultation. Representations will be identifiable by name and organisation. Any other personal information provided will be processed by Woking Borough Council in line with the Data Protection Act 1998. Please specify if there is any personal information on your representation that you will **not** wish to be made public.

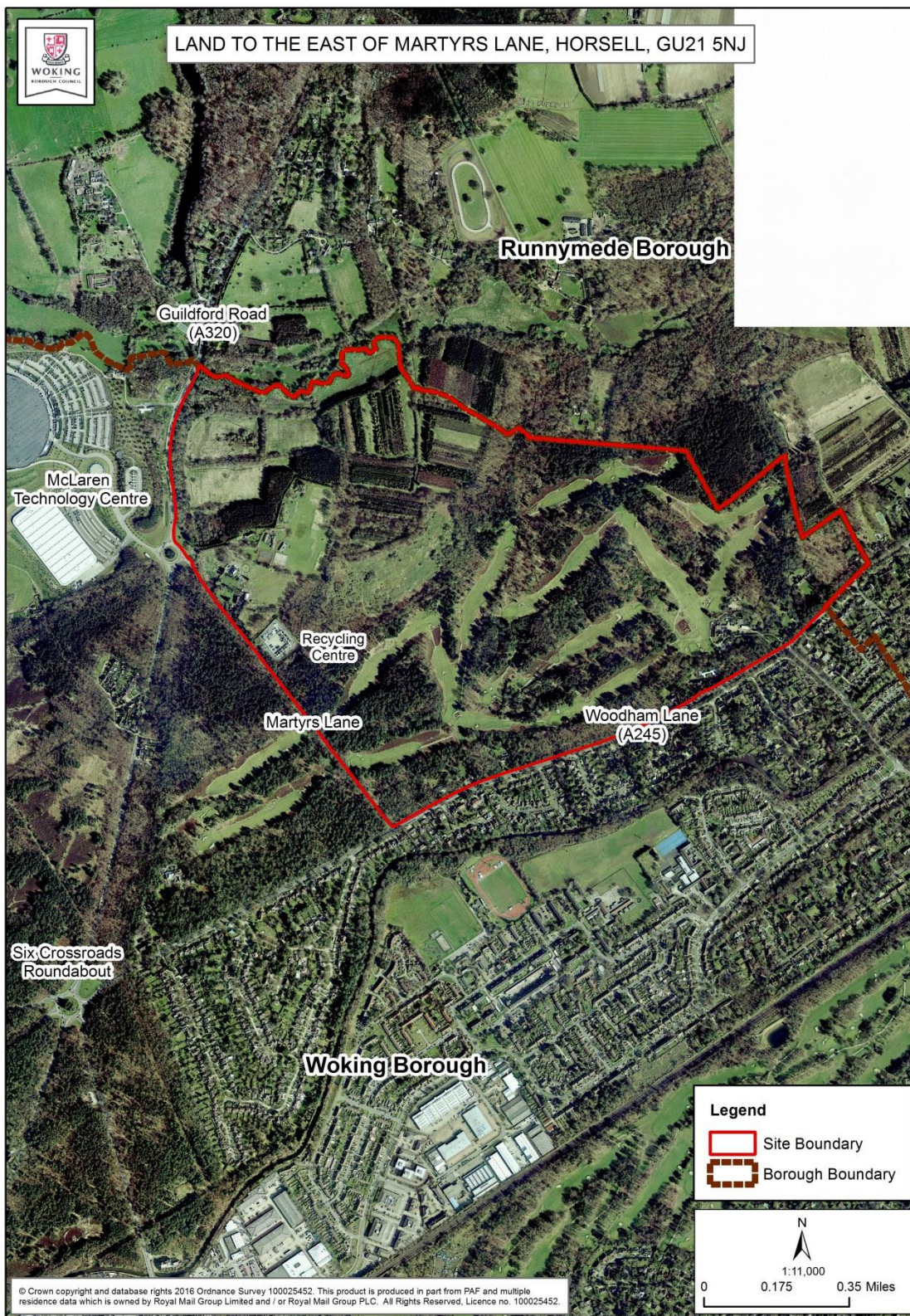
4.0 What happens next?

- 4.1 After the consultation period, all representations will be considered by the Local Development Framework (LDF) Working Group, who will make recommendations to Council about the preferred approach to safeguarding of sites to meet future development needs. The decision of the Council will be reflected in the draft Site Allocations DPD that will be published for the purposes of Regulation 19 consultation. It is stressed that Council comprising of all councillors will have the final say over the form and content of the draft DPD that will be published for Regulation 19 consultation. The public will have a further opportunity to comment of the draft DPD when it is published for Regulation 19 consultation.
- 4.2 If you have any questions on this consultation or the plan making process in general, please do not hesitate to contact the Planning Policy Team on 01483 743871 or email planning.policy@woking.gov.uk

Proposal reference: SG1

Site Address: Land to the east of Martyrs Lane, Horsell, Woking, GU21 5NJ





Relevant evidence base studies:

- Green Belt Boundary Review;
- Strategic Housing Land Availability Assessment (SHLAAHEW027, SHLAAHEW006, SHLAAHEW017 and SHLAAHEW016);
- Revoked planning permission (PLAN/2011/0823)
- County Highway Authority Green Belt Boundary Review Sensitivity Test; Addendum Report to Strategic Transport Assessment (August 2016);
- Landscape assessment of Green Belt review;
- Sustainability appraisal;
- Habitat Regulations Assessment;
- Strategic Transport Assessment;
- Thames Basin Heaths Special Protection Area Avoidance Strategy.